



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City

PURCHASE REQUEST

2023 - 03 - 0085

Department:		Department of Education [DepEd]	PR No:		DATE: MARCH 6, 2023
Section / Office:		SUPPLY OFFICE	SAI No:		
Stock No.	Unit	Item Description	Quantity	Est. Unit Cost	Total Cost
1	PACK	DETERGENT POWDER 1KG.	39	200.00	7,800.00
2	PACK	DETERGENT BAR (UNCUT) WITH 4 BARS PER PACK	35	40.00	1,400.00
3	BOTTLE	DISWASHING LIQUID (250ML)	172	95.00	16,340.00
4	BOTTLE	DISINFECTANT SPRAY, CRISP LINEN SCENT, 170G	123	320.00	39,360.00
5	PIECE	ROOM FRESHENER, GEL, NON-SPRAY, 180G, LAVENDER	123	250.00	30,750.00
6	PIECE	BATHROOM DEODORIZER 100G, ALBATROSS, LEMON	110	80.00	8,800.00
7	PIECE	ALCOHOL, 500ML, 70%	110	120.00	13,200.00
8	BOTTLE	BLEACH, ZONROX, 1 LITER	94	80.00	7,520.00
9	BOTTLE	FABRIC CONDITIONER 1 LITER	17	260.00	4,420.00
10	PIECE	Scrub Sponge, Scrubbing Pad, (2 in 1) Multi Purpose Sponge Scotch Bright.	50	40.00	2,000.00
11	BOTTLE	HAND SOAP, LIQUID, 750ML	102	135.00	13,770.00
12	PIECE	HAND TOWEL	50	60.00	3,000.00
13	BOTTLE	INSECTICIDE, MULTI-INSECT KILLER, AEROSOL TYPE, NET CONTENT: 600ML	109	210.00	22,890.00
14	BOTTLE	FURNITURE POLISH, 330ML, LEMON, SPLENDA	85	320.00	27,200.00
15	PACK	GARBAGE BAG, SIZE: XX-LARGE	127	200.00	25,400.00
16	ROLL	TISSUE JUMBO ROLL 2-PLY, 9"DIAMETER	249	140.00	34,860.00
17	PACK	WET TISSUE, CLEANSING WIPES, 80 SHEETS, JUMBO	99	135.00	13,365.00
18	PIECE	TOILET BOWL CLEANER BRUSH WITH CONTAINER	19	100.00	1,900.00
19	PIECE	HAND BRUSH, (LAUNDRY)	9	50.00	450.00
20	PIECE	LAUNDRY GLOVES, LARGE	10	150.00	1,500.00
21	PIECE	GLASS CLEANER, 500ML	80	200.00	16,000.00
22	PIECE	TRASH CAN, SMALL, Apple PEDAL DUST BIN W-12CM H-14CM T-10CM	45	500.00	22,500.00
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THREE HUNDRED FOURTEEN THOUSAND FOUR HUNDRED TWENTY FIVE PESOS					₱ 314,425.00
PURPOSE: PROCUREMENT OF ITEMS UNDER 1ST QUARTER PPMP OF CURRENT FISCAL YEAR					
Requested by:		Approved by:			
Signature:					
Printed Name:	JUN LEONARD U. ROMARATE		VIRGLIO P. BATAN JR. CESO VI		
Designation:	Administrative Officer IV		Schools Division Superintendent		
Date:					

RECEIVED
 DIVISION OFFICE
 SADS - LADAP - EDU
 DATE: MARCH 10, 2023



DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

REQUEST FOR QUOTATION

The Department of Education – Zamboanga Del Norte (DEPED) – Bids and Awards Committee (BAC) will undertake a Small Value Procurement **Procurement of Items Under 1ST Quarter PMP of Current Fiscal Year (PR No. 2023-03-0085)** for FY 2023 in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the next page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative **not later than MAR 27 2023 10:00 A.M.** at the BAC Office, Schools Division of Zamboanga del Norte, Capitol Drive Estaka Dipolog City. Open submission may be submitted, manually or through email at zn.bac@deped.gov.ph

A copy of your 2023 Business/Mayor's Permit, PhilGEPS Registration Number, Tax Clearance, DTI/SEC/CTA, Certificate of Registration and Omnibus Sworn Statement is also required to be submitted along with your quotation/proposal.
For any clarification, you may contact us at cellphone no. 0935-399-3224.

J. V. Romaguera
JUDITH V. ROMAGUERA CESO VI
Assistant Schools Division Superintendent
BAC CHAIRPERSON **27 MAR 2023**

Item No.	Unit	DESCRIPTION OF ARTICLES	Quantity	Unit Price	Total
1	PACK	DETERGENT POWDER 1KG.	39		
2	PACK	DETERGENT BAR (UNCUT) WITH 4 BARS PER PACK	35		
3	BOTTLE	DISHWASHING LIQUID (250ML)	172		
4	BOTTLE	DISINFECTANT SPRAY, CRISP LINEN SCENT, 170G	123		
5	PIECE	ROOM FRESHENER, GEL, NON-SPRAY, 180G, LAVENDER	123		
6	PIECE	BATHROOM DEODORIZER 100G, ALBATROSS, LEMON	110		
7	PIECE	ALCOHOL, 500ML, 70%	110		
8	BOTTLE	BLEACH, ZONROX, 1 LITER	94		
9	BOTTLE	FABRIC CONDITIONER 1 LITER	17		
10	PIECE	SCRUB SPONGE, SCRUBBING PAD, (2 IN 1) MULTI PURPOSE SPONGE SCOTCH BRIGHT	50		
11	BOTTLE	HAND SOAP, LIQUID 750ML	102		
12	PIECE	HAND TOWEL	50		
13	BOTTLE	INSECTICIDE, MULTI-INSECT KILLER, AEROSOL TYPE, NET CONTENT: 600ML	109		
14	BOTTLE	FURNITURE POLISH, 330ML, LEMON, SPLENDA	85		
15	PACK	GARBAGE BAG, SIZE: XX-LARGE	127		
16	ROLL	TISSUE JUMBO ROLL 2-PLY, 9"DIAMETER	249		
17	PACK	WET TISSUE, CLEANSING WIPES 80 SHEETS, JUMBO	99		
18	PIECE	TOILET BOWL CLEANER BRUSH WITH CONTAINER	19		
19	PIECE	HAND BRUSH, (LAUNDRY)	9		
20	PIECE	LAUNDRY GLOVES, LARGE	10		
21	PIECE	GLASS CLEANER, 500ML	80		
22	PIECE	TRASH CAN, SMALL, APLLE PEDAL DUST BIN W-12CM H-14CM T-10CM	45		
		NOTHING FOLLOWS			
		TOTAL			

*The above quoted prices are inclusive of all costs and applicable taxes.

The Chairman
Bids and Awards Committee

Division of Zamboanga del Norte
Capitol Drive, Estaka, Dipolog City
Madame:

Pursuant to the terms and conditions of this bidding, I/We hereby submit my/our bid proposal with the prices opposite each item for which bidder's bond of _____ is herewith proposed/enclosed as guaranty for the faithful compliance of my/our obligations.

Very truly yours,

Name & Signature of Bidder/Offeror

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

CERTIFICATE OF CANVASS

THIS IS TO CERTIFY that the foregoing canvass / quotation was made in accordance with the government rules and regulation on any contract into and contain herein the following pertinent facts.

NAME OF DEALER	DATE RECEIVED	SIGNATURE

RADJIE G. ENERIO

Canvasser

12/15/02
Date of Canvass

BIDDERS CERTIFICATE

THIS IS TO CERTIFY that the undersigned of _____ located at _____ personally received the Invitation to Bid/Request for Quotations from Department of Education – Zamboanga del Norte Division duly signed by the Principal of the Entity on _____ and further certifies that:

1. The signatures affixed in the Invitation to Bid/Request for quotations as bidder is authentic as belonging to me or my authorized representatives;
2. That all the data/information and quotations reflected therein are true and correct;
3. That each of the documents submitted in satisfaction of the eligibility requirements is an authentic and original copy or a true and faithful reproduction of the original and that all statements and information provided therein are true and correct;

Issued this _____ day of _____, in the City of Dipolog, Province of Zamboanga del Norte.

(Name of the Owner/Authorized Representative)

(Signature)

(Date)