



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Bids and Awards Committee – Infrastructure

MINUTES OF THE PRE-PROCUREMENT CONFERENCE

January 16, 2024

2:00 P.M.

ATTENDANCE:

- | | |
|----------------------------------|----------------------------------|
| 1. Ma. Judelyn J. Ramos | BAC Chairperson (Infrastructure) |
| 2. Ervie A. Acaylar | BAC Member (Infrastructure) |
| 3. Mickrel N. Duller | BAC Member (Infrastructure) |
| 4. Nilda Y. Galaura | BAC Member (Infrastructure) |
| 5. Dave A. Patigayon | Proponent |
| 6. Atty. Christine Joyce S. Paco | Head - BAC Secretariat |
| 7. Atty. Noriza Jean L. Daga | Co-Head - BAC Secretariat |

A. Call to Order and Declaration of Quorum

The pre-procurement conference for the project **Construction of Perimeter Fence of ZN Division Office Proper** with an Approved Budget of the Contract of Three Million Fifteen Thousand Two Hundred Sixty-One Pesos & 24/100 (**P 3,015,261.24**) was called to order at 2:15 in the afternoon presided by ASDS Ma. Judelyn J. Ramos, Chairperson, Bids and Awards Committee-Infrastructure. ASDS Ramos then requested the Secretariat to lead the preliminaries and followed by the determination and declaration of quorum by the presiding officer.

B. Presentation of the Project Overview, Specifications, Scope of Work and Terms of Reference

The proponent, Engr. Dave A. Patigayon, presented the joint memorandum issued by the Central Office (CO) which contains the authority to procure such project. He presented the plan Program of Works (POW) and sample template of the Detailed Unit Price Analysis (DUPA) which is required format to be submitted by the prospective bidders.

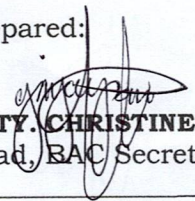
C. Discussion

It was discussed that this project composes of the repainting of the external walls of the old building, construction of guard post/house and also include light posts.

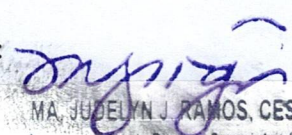
This project has ninety (90) days completion period.

There being no matters to discuss, the meeting adjourned at 3:40 in the afternoon.

Prepared:


ATTY. CHRISTINE JOYCE S. PACO
Head, BAC Secretariat

Noted:


MA. JUDELYN J. RAMOS, CESØ VI
Assistant Schools Division Superintendent
Chairperson, BAC (Infrastructure)



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