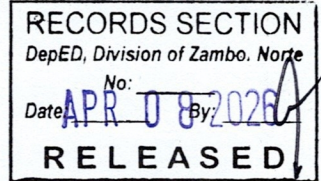




Republic of the Philippines  
**Department of Education**  
REGION IX

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Office of the Schools Division Superintendent

April 8, 2026

Division Memorandum

No. 191, s. 2026

**PARTICIPATION OF ASAATIDZ UNDER CONTRACT OF SERVICE (COS) IN ALL ALIVE ACTIVITIES DURING SUMMER BREAK OR CLASS VACATION OF THE CURRENT YEAR 2026**

TO: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisor/Coordinator  
Public Schools District Supervisors  
Principals In-Charge of the District  
Elementary and Secondary School Heads  
Cluster MEP Heads  
District MEP Coordinators  
All Others Concerned

1. Pursuant to **DepEd Order No. 25, s. 2021**, and as part of the enabling mechanisms to ensure the effective implementation of the Madrasah Education Program (MEP), the Department of Education (DepEd) issued guidelines and policies governing the availment, utilization, liquidation, monitoring, and evaluation of funds. This includes provisions for the compensation and allowances of MEP Asaatidz under Contract of Service (COS) handling Arabic Language and Islamic Values Education (ALIVE) classes in their respective schools.
2. As stipulated in the said DepEd Order, particularly Part V, Item 17.2, "**Asatidz are entitled to regular monthly compensation and financial assistance for instructional materials, including summer break/class vacation.**" Furthermore, Item 17.2.4 provides that "**the Asatidz shall participate in all ALIVE activities during summer and semestral breaks of the current year.**"
3. In view thereof, this Office mandates all MEP Asaatidz under Contract of Service to actively participate in all ALIVE and MEP-related activities prescribed by this division for the current year, and the April and May compensation and financial assistance shall be granted upon full compliance with and submission of all required documents and reports to this Office.
4. The MEP Asaatidz under Contract of Service are hereby required to participate in the following activities:
  - a. School Mapping and Registration of ALIVE Learners.
  - b. Implementation of IQRA Program and utilization of IQRAA Tools (for struggling and non-Arabic readers).



Republic of the Philippines

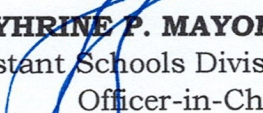

## Department of Education

REGION IX

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- c. Brigada Eskwela and Oplan Eskwela
  - d. In-Service Training (INSET)
  - e. Development of Instructional Materials
  - f. Learning Action Cell (LAC) Sessions
  - g. Conferences, Meetings, and Symposia
  - h. Other ALIVE and MEP-related activities
5. The conduct of the Intensive Quality Reading for Arabic Language (IQRA) Program and the administration of the Intensive Quality Reading Assessment for Arabic Language (IQRAA) Tools shall be undertaken by the regular and COS MEP Asaatidz during the enrollment and registration period to determine the entry-level proficiency of ALIVE learners.
6. MEP Asaatidz are required to attach Certificates of Participation and Certificates of Appearance for activities listed under Items d, e, f, g, and h as part of the supporting documents for the claim of Summer Break or Class Vacation compensation.
7. To support claims for April and May compensation and other due remunerations, the COS MEP Asaatidz are required to submit their Biometric Generated Daily Time Record (DTR), Form 7, monthly accomplishment report, accomplished IQRAA Tools, Brigada Eskwela and Oplan Eskwela Certification, all duly signed and verified by their respective School Heads.
8. Immediate and widest dissemination of this Memorandum is hereby directed.
9. For inquiries and clarifications, all concerned may contact **Yusoph A. Dauh**, EPS II-ALS/Division MEP Focal Person, through mobile number 0953 746 6770 or via email at [yusoph.dauh001@deped.gov.ph](mailto:yusoph.dauh001@deped.gov.ph).

**For the Schools Division Superintendent:**

  
**ZYHRINE P. MAYORMITA EdD**  
OIC, Assistant Schools Division Superintendent  
Officer-in-Charge 

CID/yad/Participation of Asaatidz Under Cos in All Alive Activities During Summer Break.../DM04082026