



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Advisory
No. 95, S. 2022

To: Public Schools District Supervisors/PICDs
Public School Administrators
Public Elementary and Secondary School Heads
Public School Teachers
All Others Concerned
This division

Subject: **PREPARATION OF YEAR-END REPORTS OF TEACHERS**

Date May 2, 2022

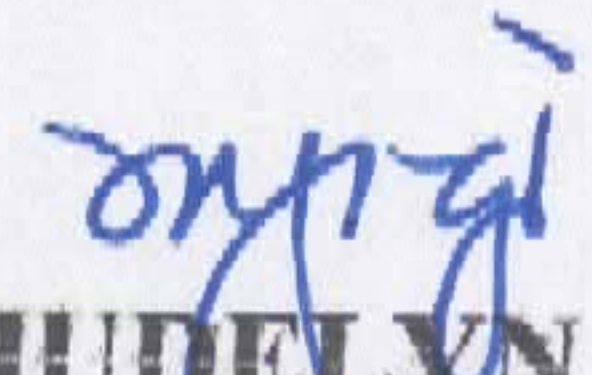
1. In reference with the Division Advisory No. 94, s. 2022 titled *Reiteration on DepEd Official Statement Allowing Teachers Not To Report On-site On May 2-13*, this Division informs all School Forms to be prepared for the Year-End submission of reports to wit:

School Form 1	School Register
School Form 2	School Attendance Form
School Form 4	Monthly Learners Movement & Attendance
School Form 10	Learner Permanent Record

2. Further, all prepared Year-End Reports will also be checked by the concerned School Division Office Personnel during the conduct of the School Based Management Validation.
3. Wide and Immediate dissemination of this Advisory is highly desired.

VIRGILIO P. BATAN JR., CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:


MA. JUDELYN J. RAMOS, CESO VI
Assistant Schools Division Superintendent
In-Charge of Office 