



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

Division Advisory  
No. 52, s. 2021

TO : ALL CONCERNED PERSONNEL

FROM :  **MA. LIZA R. TABILON, CESO V**  
Schools Division Superintendent

SUBJECT : ACKNOWLEDGEMENT RECEIPT OF APPOINTMENT

DATE : February 24, 2022



1. Pursuant to the Revised 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), particularly Section 17 of Rule VI thereof, mandating appointees to acknowledge the receipt of the appointment by signing the acknowledgment portion at the back of the appointment form before performing their duties and responsibilities attached to the position, this office advises all concerned appointees to visit the Personnel Unit of the SDO to personally sign their respective appointment papers (see attached list of appointees).
2. In as much as said documents are still to be submitted to the CSC, concerned appointees are also advised for compliance **within one week** from release of this second advisory.
3. As part of the observance of the required minimum health standards, everyone is advised to wear face mask and maintain social distancing while in the premises of the division office.
4. For any queries or clarifications, you may call telephone number (065) 212 5843, or email us at [zn.division@deped.gov.ph](mailto:zn.division@deped.gov.ph), or thru the online helpdesk at [depedzn.net/helpdesk](http://depedzn.net/helpdesk).
5. Immediate dissemination of this advisory is desired.

*PERSONNELbrg/Advisory to Sign Appointment/A00015-2022/02242022*

N-avigating  
O-pportunities to  
R-engineer for  
T-ransformation &  
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100  
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"Be and Do Much Better Each Day  
with a  
Sense of Urgency"



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NAME	POSITION	SCHOOL/ DISTRICT
1. Miraluna J. Cañete	Teacher III	Sindangan NHS
2. Merelos G. Andus	Teacher III	Mandih CS, Sindangan South
3. Melba F. Alvarez	Teacher III	Sindangan NHS
4. Dionisia C. Dizon	Teacher III	Sergio Osmeña I
5. Raymond M. Tromata	Teacher II	Kalawit II
6. Ivy M. Omos	Teacher III	Sindangan NHS
7. Helen A. Narciso	Teacher II	Manukan II
8. Uldarico B. Crampatanta, Jr.	School Principal II	Siayan I
9. Mariza I. Ituralde	Teacher III	Silawe NHS
10. Rai J. Andus	Teacher III	Sindangan NHS
11. Johayre S. Bese	Head Teacher I	Labason II
12. Eufemia S. Racaza	Teacher III	Sindangan NHS
13. Harriet T. Carcallas	Admin Officer II	Galingon NHS, Tingingaan NHS and New Dapiton NHS

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