

Republic of the Philippines Department of Education Region IX, Zamboanga Peninsula



SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE NOV

Division Memorandum No. J s. 2021

TO

The HRMPSB

Host PSDSs, School Heads and ICT Coordinators

Support Staff

All Others Concerned

FROM

R. TABILON Ed D, CESO V

School's Division Superintendent

SUBJECT:

Virtual Interview and Ranking for School Admin Positions in the Division

of Zamboanga del Norte

DATE

October 22, 2021

- 1. All concerned are hereby informed that there will be virtual interviews that will be held on November 17 and 18, 2021 at 9:00 am. Applicants are required to visit their assigned schools as they will be interviewed via "GOOGLE MEET" platform. The written exam and skills test will be facilitated by the assigned host school personnel. Links for the virtual exercise will be provided by ICT coordinators a day before the scheduled date. PSDSs and PICDS of host districts are requested to be at the venue to provide assistance in case of document verification. (Please see attached list for school assignment)
- 2. The standards and protocols on promotion and hiring teaching and non-teaching personnel of the Schools Division of Zamboanga del Norte through virtual exercise shall be followed. Internet data costs shall be charged to school funds/budget.
- 3. Applicants are advised to bring their original and supporting documents on the day of evaluation for verification purposes. The tool provided in Deped Order No. 42 s. 2007 shall be used in evaluating the documents of applicants for School Admin positions.
- 4. Immediate dissemination of this memorandum is desired.

