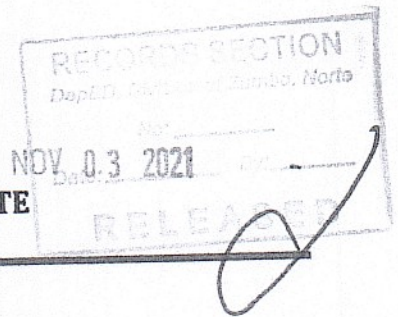




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum
No. 723 s. 2021

TO : Assistant Schools Division Superintendents
Chiefs, SGOD & CID
Members, DFTAT
Public Schools District Supervisors
District M&E Coordinators
School Heads of SBM Level 3 Schools
All Others Concerned

FROM :  **MA. LIZA R. DABILON** Ed.D CESO V
Schools Division Superintendent

SUBJECT : CAPACITY-BUILDING WORKSHOP OF DIVISION FIELD TECHNICAL ASSISTANCE TEAM (DFTAT) MEMBERS & THE DISTRICT M&E COORDINATORS ON THE ENHANCED SCHOOL-BASED MANAGEMENT (SBM) ASSESSMENT AND ON THE QUALITY ASSURANCE(QA) PROCESSES

DATE : November 3, 2021

1. With the creation of the Division Field Technical Assistance Team who is tasked to provide technical assistance in the implementation of the SBM and in the evaluation of the SBM Level of Practice self-assessment, and with the recent designation of sixty(60) district M&E Coordinators who are tasked to assist the division M&E team and the PSDSs in the monitoring and evaluation of SBM & other PAPs implementation at the school level, this Office announces the conduct of the subject capacity building workshop on **November 16-17, 2021 at Mibang Hotel, Sta. Felomina, Dipolog City.**
2. Subject to the strict observance of and compliance with the local IATF minimum health and safety guidelines, this two (2)-day workshop shall be participated by the sixty (60) designated district M&E Coordinators who will have an overnight stay at venue, and the twenty (20) DFTAT members, who will be required to attend the first day sessions only. Meanwhile, the PSDSs and the PICDs who are not acting as district M&E Coordinators, as well as the school heads of self-assessed SBM Level 3 schools are required to join the sessions virtually through <https://meet.google.com/qoy-plwi-yqk>.
3. Enclosed are the list of identified participants (Enclosure 1) and a copy of the matrix of activities (enclosure 2), for information and guidance of everyone involved. Any relevant query may be directed to the Secretariat thru 0998-262-2462 (SMART) or 0995-881-1881 (GLOBE).
4. To ensure quality inputs and outputs, the program management team and the resource speakers are enjoined to meet for planning session on **November 12, 2021 @ 1:30 PM** through meet.google.com/yey-pfnd-env.
5. Wide dissemination of this Memorandum is highly desired.





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SGOD-SMM&E/MemorandumSBMCapB/11032021

Enclosure 1
LIST OF IDENTIFIED PARTICIPANTS

A. On-site Participants

1	JUDITH V. ROMAGUERA, CESE	41	RUEL A. PUJANES
2	MA. JUDELYN J. RAMOS, CESE	42	NHEYMROSS U. SUGOD
3	JOY E. LETRAN-SINGSON, EMD	43	LUCELA E. BALBUENA
4	LILIA E. ABELLO, EdD	44	NORNALYN M. PACTOL
5	ARCELITA B. ZAMORAS	45	ALMA C. LAPINIG
6	ERVIE A. ACAYLAR	46	SHIELA MAE F. MARAGUINOT
7	ARVIE M. OMPOY, CPA	47	JOHNNY A. PALANAS
8	DR. SONIA Y. UY	48	DEXTER ROSS C. FABRICANTE
9	LEYNIE BOY G. BELLINO	49	NELSON L. DABLEO
10	ANITA D. SUBEBE	50	ARCHIE A. RUSIANA
11	EVELYN C. LABAD	51	JESSELOU O. TROCIO
12	WILSON H. INDING	52	RICHARD G. DADAN
13	ROBERT I. POCULAN	53	JOEJEL B. DAYONOT
14	LEONIDO A. PAMPILO	54	SETCHERY ESTEBAT
15	JESSIE E. ELACAN	55	NEMIA E. PILADAS
16	GIPAREL B. ELUMBA	56	MAGENCIO M. SAGARIO, JR.
17	EUNICE D. JANOLINO	57	MARLITA D. BORLING
18	ENGR. DAVE A. PATIGAYON	58	RUEL ANDILAB
19	MARYLYNNE B. BAYRON	59	ARNOLD M. NAPIGKIT
20	JUN LEONARD U. ROMARATE	60	AIREN T. PATROCINIO
21	LUCINDA G. SERAÑA	61	MR. MARCIANO C. CABABAT
22	MARCHEL I. ABELLERA	62	MARIA FE T. VALERA
23	NOEL F. CARLOS	63	JOEL N. CAL



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24	EVA S. CINCHEZ	64	ROGELIO E. PINGKIAN
25	RENELDA V. SALATANDRE	65	GERWIL R. DESCALLAR
26	GLYNES G. GUEVARA	66	MICHAEL G. ABELLON
27	REYNILDA C. GADAYAN	67	RUDINILO B. SALMORIN
28	LEONORA L. VENEZUELA	68	JERRY J. DUMAJEL
29	M&E AMID A. CODEZAR	69	RUBILITA M. TOLENTINO
30	DEQUE B. SECOSANA	70	ROSES R. RINGCONADA
31	AMADOR P. ABAMO	71	MILA D. GALLEGO
32	MARICEL M. BALA	72	MICHELLE B. CAÑESO
33	ALFONSO D. TENORIO	73	DAMSEL GUMBA
34	MARIFE G. BULOSAN	74	VICTOR C. LLUISMA
35	EMERITA R. ABRIGANA	75	ROSHERL T. LUMPAPAC
36	JOSE EDWIN G. ANGUIT, JR.	76	CHERRY C. AMPLAYO
37	ERLINDA D. CULATON	77	ALBERT C. HISOLER
38	HELCONIDA R. PANGILINAN	78	RAMON S. ENSENDENCIA
39	ANESITA R. RABANAL	79	M&E of Sergio Osmeña II
40	DANILO B. CABRERA	80	M&E of Katipunan II



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Enclosure 2

MATRIX OF CAPACITY BUILDING ACTIVITIES

TOPIC/ACTIVITY	TIME	RESOURCE PERSONS
DAY 1		
Opening Program	8:00 -9:00	
Revisiting the Revised SBM Framework	9:00- 9:40	ASDS Judith V. Romaguera, CESE
Recap of ACCESS Principles	9:40 -10:20	ASDS Ma. Judelyn J. Romaguera, CESE
The SBM Assessment Process and Tool	10:30-12:00	PSDS Reynaldo Magtuba, EdD
How to conduct evaluation of SBM Level of Practice	1:00 – 2:00	CES Lilia E. Abello, EdD
SBM-APAT Evaluation Practicum (Workshop 1)	2:00 – 4:00	Presenters & Panelists: TBA
Presentation and Discussion of DFTAT Evaluation and TA Plan	4:00 – 4:40	CES Joy E. Letran-Singson, EMD
DAY 2		
MOL	8:00 -8:30	
Presentation of the Division M&E & QA Framework	8:30 -9:00	SEPS Wilson H. Inding
Revisiting SMEA	9:00 – 10:00	
The QATAME Mechanism for L&D Activities	10:00 -11:00	EPS II Jed A. Nieves
The enhanced QATAME reporting (Workshop 2)	11:00-12:00	
Review of the SIP-SRC reporting	1:00 -2:00	CES Joy E. Letran-Singson, EMD
The e-SRC tool (How to use it)	2:00-2:15	
Online M&E of MOOE downloading, utilization and liquidation of MOOE	2:15 -2:30	EPS II Jed A. Nieves
Issues and Concerns in district and school M&E data-gathering and reporting	2:30-3:00	
Action Plan Making (Workshop 3)	3:00-3:30	SEPS Wilson H. Inding
Open Forum & Synthesis	3:30-4:00	
Closing Activity	4:00 -5:00	