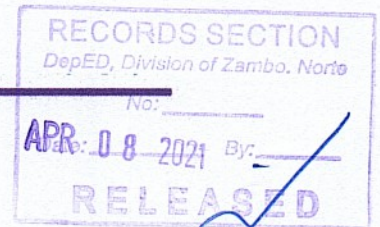




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Advisory
No. 46, 2021

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS (ELEMENTARY AND SECONDARY)
ALL OTHERS CONCERNED

FROM :  **MA. LIZA R. TABILON, CESO V**
Schools Division Superintendent

SUBJECT : **PERSONNEL APPLYING FOR RECLASSIFICATION WITH
LACKING DOCUMENTS**

DATE : APRIL 7, 2021

1. As per communication received from the Regional Office IX- Zamboanga Peninsula attached herein, the personnel who are applying for reclassification included herein are hereby advised to comply with the lacking documents as soon as possible for the processing of their reclassification.
2. For further inquiries, all concerned may contact Mrs. Marylynne B. Bayron, Administrative Officer IV, Personnel Unit, at this number 09161086859.
3. For guidance and compliance.

PERSONNELjrab/Division Advisory for Lacking Document/A003/04072021

N-avigating
O-pportunities to
R-eengineer for
T-ransformation&
E-mpowerment

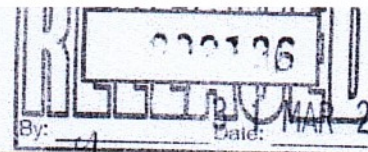


Capitol Drive, Estaka, Dipolog City, 7100
Tel No.: (065) 212-5843
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day
with a
Sense of Urgency"

Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA



March 29, 2021

THE SCHOOLS DIVISION SUPERINTENDENT

Division of Zamboanga del Norte
Dipolog City

Attention: **HUMAN RESOURCE MANAGEMENT OFFICER**

Dear Madam:

This Office is returning the documents of the following teachers applying for reclassification without action due to the reasons stated hereunder:

Name	School	Present Position	Proposed Position	Remarks
1. Mae Ann A. Andus	Malila "L" ES	HT-I	HT-II	1. No certificate of trainings attached of at least 24 hours initiated, sanctioned, approved, recognized by DepEd not used in the immediate previous promotion 2. Lack Position Description Form (PDF)
2. Teodivela D. Bersabal	Goin ES	HT-I	HT-II	1. No certificate of trainings attached of at least 24 hours initiated, sanctioned, approved, recognized by DepEd not used in the immediate previous promotion
3. Wilmer N. Cal	Palalian ES	T-I	HT-I	1. No certificate of trainings attached of at least 24 hours initiated, sanctioned, approved, recognized by DepEd not used in the immediate previous promotion
4. Lady Adawia T. Canizares	Balas NHS	T-I	HT-I	1. Lack Position Description Form (PDF)
5. James A. Lemosinero	Kipit Agro-Fishery HS	T-II	HT-I	1. No certificate of trainings attached of at least 24 hours initiated, sanctioned, approved, recognized by DepEd not used in the immediate previous promotion
6. Evelyn M. Malbacias	Siocon NHS	HT-I	HT-II	1. No certificate of trainings attached of at least 24 hours initiated, sanctioned, approved, recognized by DepEd not used in the immediate previous promotion
7. Elsie A. Mangkabong	Sibuco NHS	T-II	HT-I	1. Lack Position Description Form (PDF)
8. Eden D. Requina	Gunyan NHS	T-III	HT-I	1. No certificate of trainings attached of at least 24 hours initiated, sanctioned, approved, recognized by DepEd not used in the immediate previous promotion
9. George Michael B. Reyes	Siocon NHS	T-III	HT-I	1. No certificate of trainings attached of at least 24 hours initiated, sanctioned, approved, recognized by DepEd not used in the immediate previous promotion 2. Designation order should be attested by the Schools Division Superintendent
10. Jovy P. Sabanate	Guibo ES	T-I/ T-III	HT-I	1. Secure updated service record (Position title in the service record is inconsistent with the other documents) 2. No certificate of trainings attached of at least 24 hours initiated, sanctioned, approved, recognized by DepEd not used in the immediate previous promotion

Please acknowledge receipt hereof.

Thank you very much.

Very truly yours,

DR. ISABELITA M. BORRES, CESO III
Regional Director