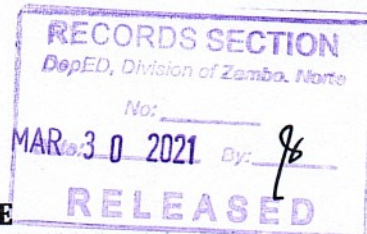




Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE




Division Advisory
No. 41, 2021

TO : PUBLIC SCHOOLS DISTRICT SUPERVISORS
SCHOOL HEADS (ELEMENTARY AND SECONDARY)
ALL OTHERS CONCERNED

FROM : **MA. LIZA R. TABILON, CESO V**
Schools Division Superintendent

For the Schools Division Superintendent:


JOY E. DETRAN- SINGSON EMD
Chief Education Supervisor
In-Charge of Office

SUBJECT : **PERSONNEL APPLYING FOR RECLASSIFICATION WITH
LACKING DOCUMENTS**

DATE : MARCH 30, 2021

1. As per communication received from the Regional Office IX- Zamboanga Peninsula attached herein, the personnel who are applying for reclassification included herein are hereby advised to comply with the lacking documents as soon as possible for the processing of their reclassification.
2. For further inquiries, all concerned may contact Mrs. Marylynne B. Bayron, Administrative Officer IV, Personnel Unit, at this number 09161086859.
3. For guidance and compliance.

PERSONNELjrab/Division Advisory for Lacking Document/A002/0302021

N-avigating
O-pportunities to
R-eengineer for
T-ransformation&
E-mpowerment



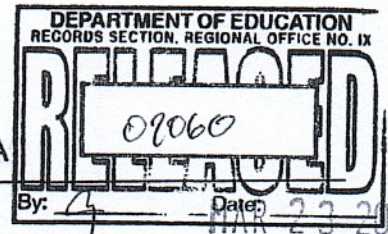
Capitol Drive, Estaka, Dipolog City, 7100
Tel No.: (065) 212-5843
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day
with a
Sense of Urgency"



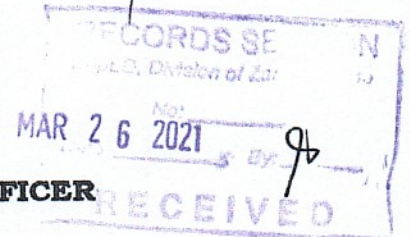
Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA



March 22, 2021

THE SCHOOLS DIVISION SUPERINTENDENT
 Division of Zamboanga del Norte
 Dipolog City

Attention: **HUMAN RESOURCE MANAGEMENT OFFICER**



Dear Madam:

This Office is returning the documents of Head Teachers applying for reclassification without action due to the reasons stated hereunder:

Names	Present Position	Proposed Position
1. Rub Darryle D. Acaylar	HT-I	HT-II
Remark:	Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion	
2. Senben B. Paloso	HT-I	HT-II
Remark:	Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion	
3. Dolie C. Insag	HT-I	HT-II
Remark:	Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion	
4. Yolanda A. Laquiao	HT-III	HT-IV
Remarks:	Submit the following documents: Certificate of trainings of at least 32 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion -List of teachers supervised with item number prepared by the Principal and approved by the Administrative Officer -Position Description Form (PDF) signed by the applicant and immediate supervisor	
5. Lindo P. Roda	HT-I	HT-II
Remarks:	Submit the following documents: -Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion -Master Class Program prepared by the Principal and approved by the Authorized Official	



ORD- CLMD-RL-MARCH2021-00
 Regional Government Center
 Balintawak, Pagadian City



: region9@deped.gov.ph



(062) 215-3751
 or 991-5975



(062) 991-1906-07
 or 991-3115





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Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

6. Benedicto A. Tabiliran

HT-I

HT-II

Remark: Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

7. Junifer C. Quiniquito

HT-I

HT-II

Remark: Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

8. Edmon A. Maranas

HT-I

HT-II

Remark: Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

9. Else D. Mahamod

T-I

HT-I

Remarks: Submit the following documents:
-Master Class Program prepared by the Principal and approved by the Authorized Official

-Position Description Form (PDF) signed by the applicant and immediate supervisor

10. Jorlyn M. Fabricante

HT-I

HT-II

Remarks: Submit the following documents:
-Master Class Program prepared by the Principal and approved by the Authorized Official

-Position Description Form (PDF) signed by the applicant and immediate supervisor

11. Elmer P. Datoy

HT-III

HT-IV

Remark: Submit Certificate of trainings of at least 32 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

12. Rodolfo B. Secreto Jr

HT-III

HT-IV

Remark: Submit Certificate of trainings of at least 32 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

13. Suzette V. Emong

T-II

HT-I

Remarks: Submit the following documents:
-Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

-Master Class Program prepared by the Principal and approved by the Authorized Official



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14. Marlon G. Bataluna

HT-II

HT-III

Remarks: Submit the following documents:
-Updated Service Records issued by the Administrative Officer

-Certificate of trainings of at least 32 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

15. Anecita M. Paluca

HT-I

HT-II

Remark: Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

16. Warly C. Calunsag

HT-I

HT-II

Remarks: Submit the following documents:
Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

-Position Description Form (PDF) signed by the applicant and immediate supervisor

17. Felisa R. Quintero

T-I

HT-I

Remark: Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

18. Fe B. Latigo

T-III

HT-I

Remark: Submit Certificate of trainings of at least 24 hours initiated, sanctioned, approved/ recognized by DepEd not used in the previous promotion

19. Jose Dan B. Mercado

HT-II

HT-III

Remark: Submit Position Description Form (PDF) signed by the applicant and immediate supervisor

Please acknowledge receipt hereof.

Thank you very much.

Very truly yours,

DR. ISABELITA M. BORRES, CESO III
Regional Director



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Balintawak, Pagadian City
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