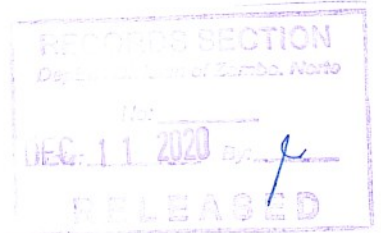




Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**



Office Order No.: 176, s. 2020

To : **MARIANITO E. RUBIN**, ADA I, Katipunan II District  
**RENATO D. OTOS**, ADA I, La Libertad District  
**RONALD A. DESADES**, ADA I, Piñan NHS

From : **MA. LIZA R. TABILON EdD**, CESO V  
Schools Division Superintendent

Subject: **ASSISTANCE IN SETTING ORDER, ORGANIZING AND SORTING  
IN SDO**

Date : **December 10, 2020**

1. The Department of Education (DepEd) Schools Division of Zamboanga del Norte is on its way in preparing all necessary requirements in meeting effective Quality Management System.
2. The Schools Division Office needs more manpower to assist in setting order, organizing, and sorting of supplies and materials at the SDO.
3. With this and in the exigency of service, you are requested to report to the Division Office starting December 14, 2020 to December 18, 2020. You may directly report to Leonido A. Pampilo Jr., OIC-Supply Office for further instruction.
4. Travel Expenses are chargeable against Division Office MOOE subject to the existing accounting, auditing rules and regulations.
5. For information, guidance and widest dissemination.

Copy furnished: Concerned School Heads

LAP/AssistanceforQMS/ADMIN-Supply Office/OO002-2020/12102020

N-avigating  
O-pportunities to  
R-eengineer for  
T-ransformation &  
E-mpowerment



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with a  
Sense of Urgency"