



Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

RECEIVED SECTION  
 3-0-4 2020  
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Division Memorandum  
 No. 260 s. 2020

TO: Public Schools District Supervisors  
 Elementary/Secondary School Heads  
 All Others Concerned

FROM:  **MA. LIZA R. TABILON EdD, CESO V**  
 Schools Division Superintendent

SUBJECT: **DIVISION TRAINING FOR SCHOOL HEADS ON INCLUSIVE EDUCATION AND SPECIAL CURRICULAR PROGRAMS**

DATE: December 4, 2020

1. Every learner has the right to an educational program that is suitable to his/her needs. In adherence to the noble purpose of RA 10533 which mandates the Implementation of Inclusive Program and Special Curricular Programs, it has been expected that all schools shall provide access to Basic Education among all types of children. Anent to this, the Schools Division of Zamboanga del Norte announces the conduct of the five (5) batches of the **DIVISION TRAINING FOR SCHOOL HEADS ON INCLUSIVE EDUCATION AND SPECIAL CURRICULAR PROGRAMS** on the following schedules to wit;
  - 1<sup>st</sup> batch- Cluster 5 on December 21-22, 2020
  - 2<sup>nd</sup> batch- Cluster 4 on December 22-23, 2020
  - 3<sup>rd</sup> batch- Cluster 3 on December 23-24, 2020
  - 4<sup>th</sup> batch- Cluster 2 on December 28-29, 2020
  - 5<sup>th</sup> batch- Cluster 1 on December 29-30, 2020
2. The venue for the activities will be communicated later.
3. The objectives of this training are the following:
  - a. To provide updates and technical assistance to instructional leaders on the inclusion and special curricular programs responsive to the educational needs of all types of learners;
  - b. To enhance their supervisory and leadership competencies in the implementation of inclusion and special curricular programs; and
  - c. To build collaboration and partnership with stakeholders in advocating and sustaining Inclusive Education and in implementing Special Curricular Programs.
4. Participants to this training are all Elementary and Secondary School Heads including Teachers-in charge (TICs), all Public Schools District Supervisors and all Education Program Supervisors of the Curriculum Implementation Division.

N-avigating  
 O-pportunities to  
 R-engineer for  
 T-ransformation &  
 E-mpowerment



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5. Arrival of participants shall be on the first day of every batch and the registration will start at 8:00 in the morning. The first meal to be served is breakfast on day 1 while the last meal is dinner on the last day and check-out time is expected at exactly 12:00 noon.
6. All participants and program management staff are required to attend the activity including those who are already under mandatory leave of absence. In return, service credits shall be provided in lieu of the conflicting dates for mandatory leave and during holidays.
7. To emphasize, this office reiterates the observance of minimum health standards and protocols during the conduct of these activities and in the performance of duties and responsibilities to contain/prevent the spread of COVID-19.
8. Board and lodging of the participants, facilitators and staff, training supplies and materials shall be chargeable against the Division INSET Funds while travel expenses incurred by the participants relative to their attendance to this activity shall be chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of this memorandum is desired.

*References:*

TRAININGS  
CURRICULAR PROGRAMS

INSTRUCTION  
INCLUSIVE EDUCATION

*CIDabz70: Division Training for School Heads on Inclusive Education and Special Curricular Programs DMR072020/12042020*

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