



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Division Memorandum
No. 322 s. 2020

To: Public Schools District Supervisors
School Principals, Elementary & Secondary Schools
All Others Concerned

From: **MA. LIZA R. TABILON EdD, CESO V**
Schools Division Superintendent

Subject: **Call for Nomination to the NORTE Award for Outstanding School Youth Organizations**

Date: November 17, 2020

1. The Schools Division of Zamboanga del Norte will be launching its Awards and Incentives program entitled NORTE –Nurturing Optimum Recognition of Transformative Excellence Award for Outstanding School Youth Organizations.
2. The award aims to recognize outstanding accomplishment and contribution of student/youth organizations in their respective institutions and community. Specifically, it aims to:
 - a. Recognize the programs/projects that create an impact and address the issues and challenges in their school or community;
 - b. Showcase the innovations and sustainability of student organization programs/projects; and
 - c. Forge partnership from various stakeholders/ philanthropic foundations to invest on student innovation/ sustainable programs/projects
3. The Award is open to all in-school youth organization for S.Y. 2020-2021 in all public schools. The project entry must either be:
 - a. Implemented for the last three years (i.e SY 2018-2019 to present);
 - b. Recently concluded project or
 - c. On-going projects
 - d. The Project shall be under in any of the six categories of this Awards.
4. The Project Entries shall be classified under 6 thematic categories namely; Education, Health and Wellbeing, Livelihood and Entrepreneurship, Environment, Disaster Risk Reduction and Climate Change Adoption, Culture and Arts, and Peace Building and Security.





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1. Timeline of Search Process

Deadlines	Activity
December 18, 2020.	District Level Screening Committee will submit three (3) Project entries nomination to the Congressional District Level Screening Committee
January 8, 2021.	Congressional District Level Screening Committee with submit two (2) project entries to the Division Level Screening Committee for review and selection of winners
January 15, 2021.	Division Level Screening and Awarding Committee shall select and announce the winner.

2. The following documents are enclosed for reference:
Enclosure 1 – Search Form 1 – Primer
Enclosure 2 – Search Form 2 – Project Entry Form
Enclosure 3 – Search Form 3 – Nomination Form for Congressional District
Enclosure 4 – Search Form 4 - Nomination Form for Congressional District
Enclosure 3 – Search Form 3 – Guidelines and Selection Criteria
3. For queries, you may reach PDO Ethyl Kimberly Salut-Labadan at 0916-9590894 or e-mail at norteawards@gmail.com.
4. Widest dissemination of and compliance with this Memorandum is directed.

SGODYFS-jlp-ekbs/NORTE AWARDS Outstanding SYO/DM21-2020/11172020





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PRIMER

The School Division of Zamboanga del Norte will be launching its Awards and Incentives Program entitled NORTE – Nurturing Optimum Recognition of Transformative Excellence Awards. This awards and incentives program is in line with agency's mandates to recognize outstanding effort and contribution of its various stakeholders which have bring excellent performance and results and continue to be transforming and progressing its quality services.

As an organization, it is as important in our mission to provide accessible, relevant and quality basic education to our learners - the role of student organization they play in the uniting, bringing positive influence, collaboration to support the holistic transformation of our learners. That is where we also recognize their outstanding contribution to the achievement of the agency and having yield positive change into our society.

The NORTE Outstanding School Youth Organization Awards has the following objectives:

1. To recognize the outstanding student organization initiated programs in school
2. To showcase the innovations and sustainability of the student organization programs;
3. To forge for partnership stakeholders and funding institution of invest on student innovations and sustainable programs/projects,
4. To set innovative and sustainable programs to benchmark for Division-wide adoption.

The Project Entries may be under the following category:

- A. Education** – Programs that alleviate gaps in the pursuit of quality and liberating education. These are programs that aids learners on their learning needs to continue education
- B. Health and Well-being** – programs that promotes mental health, physical health and positive lifestyle in their community. This maybe through information campaign, wellness and fitness challenge, cooking classes, and the likes that promotes healthy living.
- C. Livelihood and Entrepreneurship** - programs that promotes and develop entrepreneurial capability of the learners. This program let the learners appreciate and improve their knowledge on financial management and provide avenues to hone their creativity, productivity and resourcefulness.
- D. Environment, Disaster Risk Reduction and Climate Change Adaptation** - Projects that creates awareness on the protection environment and conservation of natural resources as well as disaster awareness and preparedness. Programs under this category promotes sustainability and preservation of biodiversity and resilience of learners and community to the adverse effect of climate change.
- E. Culture and Arts** – Programs that promotes local cultural heritage awareness and preservation through various form of arts and media (blog or vlog) which also develop their creativity.
- F. Peace Building and Security** – Programs that supports the roles of our young people as catalyst of peace. This projects aims to stop cyber-bullying/bullying, racism, hate speech and discrimination, and uphold and promote human rights.





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PROJECT ENTRY FORM

ORGANIZATION PROFILE				
Name of SPG/SSG:				
Address of the School:				
Name of Adviser:				
CP Number:				
Email address:				
School Population:				
CONTACT PERSON DATA				
Full Name: _____				
Surname	First Name	Middle Name	Nickname	
Home Address:				
Date of Birth:				
Position in the Organization				
Contact Number:				

PROJECT TITLE:	
TARGET BENEFICIARIES:	
PROJECT LOCATION:	
DATE OF IMPLEMENTATION:	
PROJECT COST:	
PROJECT BRIEF:	Brief Summary of the Project: Highlights of the Project

PROJECT RATIONALE:

- Describe in general idea about how you come up with the project?
- What are pressing issues and problems of the youth/ learners in your school?
- How does the project address the problem of the school/ community?

PROJECT OBJECTIVES:

- Who and how many are the beneficiaries of the project? How did they benefit from the project?
- What is the expected impact of the project to your beneficiaries and stakeholders?





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METHODOLOGY:

- Who are involved and what are their role to the project? (PROJECT MANAGEMENT TEAM)
- Describe steps on how the project will be implemented?
- How you will monitor the progress of the project until completion?
- How does the project promote idea of team work and solidarity among its stakeholders?
- What innovation will the team introduce in implementing the project?

BUDGETARY REQUIREMENTS:

- How were the team able to fund the project?
Listing of Activities and its budgetary requirements

Activity 1. _____

PARTICULARS (List of all possible needs of activity)	QUANTITY	TOTAL
Food (meals, snacks)	No. of pax (cost per pax) x required pax	
Supplies (bondpaper, pen etc.)	No. of units (cost per unit x required units)	
Equipment device	No. of units (cost per unit x required units)	
...		
...		
TOTAL COST OF THE ACTIVITY		

Activity 2. _____

PARTICULARS (List of all possible needs of activity)	QUANTITY	TOTAL
Food (meals, snacks)	No. of pax (cost per pax) x required pax	
Supplies (bondpaper, pen etc.)	No. of units (cost per unit x required units)	
Equipment device	No. of units (cost per unit x required units)	
...		
...		
TOTAL COST OF THE ACTIVITY		

SUMMARY OF BUDGET REQUESTED

ACTIVITIES	AMOUNT
Activity 1.	
Activity 2.	





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Activity 3	
TOTAL PROJECT COST	

PROJECT REPORTING

- Describe the details of the project results or outcomes?
- Discuss if the project objectives are met?
- If there are unmet objectives, give explanation why you were not able to meet.

Prepared by:

SPG/SSG President

This Project Entry has been reviewed and passed unanimously during the ____th Meeting of the Supreme Pupil Government/Supreme Student Government Council held on _____ at the _____, _____ and is duly recommended by the August body through Resolution No. ____ entitled: A Resolution to Participate the Project Entry to the NORTE – Nurturing Optimum Recognition of Transformative Excellence Awards.

Recommending Approval:

Approved:

SPG/SSG Adviser

School Principal

Attachments: Photo Documentations

N-avigating
O-pportunities to
R-eengineer for
T-ransformation &
E-mpowerment



Capitol Drive, Estaka, Dipolog City, 7100
Tel No.: (065) 212-5843
e-mail address: zn.division@deped.gov.ph



"Be and Do Much Better Each Day
with a
Sense of Urgency"



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NOMINATION FORM FOR CONGRESSIONAL DISTRICT LEVEL

Name of Organization: _____ Project Entry Title: _____
School: _____ District: _____ Congressional District: _____
Organization Adviser: _____ Contact Number: _____
Organization President/Chairman: _____ Contact Number: _____
Project Category:

- | | |
|--|---|
| <input type="checkbox"/> Education | <input type="checkbox"/> Environment, Disaster Risk Reduction and Climate Change Adaptation |
| <input type="checkbox"/> Health and Well-being | <input type="checkbox"/> Culture and Arts |
| <input type="checkbox"/> Livelihood and Entrepreneurship | <input type="checkbox"/> Peace Building and Security |

Remarks:

Nominated by:

Public Schools District Supervisor

Attachments: Project Entry Executive Summary and Photo Documentations





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NOMINATION FORM FOR DIVISION LEVEL

Name of Organization: _____ Project Entry Title: _____
School: _____ District: _____ Congressional District: _____
Organization Adviser: _____ Contact Number: _____
Organization President/Chairman: _____ Contact Number: _____
Project Category:

- | | |
|--|---|
| <input type="checkbox"/> Education | <input type="checkbox"/> Environment, Disaster Risk Reduction and Climate Change Adaptation |
| <input type="checkbox"/> Health and Well-being | <input type="checkbox"/> Culture and Arts |
| <input type="checkbox"/> Livelihood and Entrepreneurship | <input type="checkbox"/> Peace Building and Security |

Remarks:

Nominated by:

Public Schools District Supervisor

Public Schools District Supervisor

Public Schools District Supervisor

Assistant Schools Division Superintendent

Attachments: Nomination Form for Congressional District
Project Entry Executive Summary and Photo Documentations





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GUIDELINES AND SELECTION CRITERIA

5. The Award is open to all in-school youth organization for S.Y. 2020-2021 in all public schools. The project entry must either be:
- Implemented for the last three years (i.e SY 2018-2019 to present);
 - Recently concluded project or
 - On-going projects
 - The Project shall be under in any of the six categories of this Awards.
- The Project/Program Entries shall be submitted to the District Level Screening Committee for evaluation and recommendation. Only Three (3) Project entries shall be nominated and submitted to the Congressional District Screening Committee on December 18, 2020.
 - The District nominated entries will be screened by the Congressional District Screening Committee. They are to select the two (2) best project entries with video presentation of 3-5 minutes showcasing their projects based on the criteria for judging on or before January 8, 2021.
 - The six (6) selected best project finalists will prepare video presentation of 3-5 minutes showcasing their projects based on the criteria for judging.
 - The six (6) best program entries will be further screened at the Division Level. Division Level Screening and Awards Committee shall check, review and evaluate project entries and shall perform field validation if necessary. The Division Awards Committee shall inform the winning Project Entries via call or email on January 15, 2021.
 - Awarding Ceremony will be announced later.
 - All decisions of the Division Level Screening and Awards Committee are final. No correspondence pertaining to these decisions shall be entertained.

SCREENING COMMITTEE COMPOSITION

Level	Composition
District Level Screening Committee	PSDS 2 School Principals 2 Master Teachers 1 PTA 1 LGU
Congressional District Level Screening Committee	1 ASDS 3 PSDS 3 School Principals





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CRITERIA FOR JUDGING

Positive Results and Impact	30%
Promotion of Youth Participation and Empowerment	25%
Innovation	20%
Transferability and Sustainability	15%
Efficiency of Program Service Delivery	10%
TOTAL	100%

POSITIVE RESULTS AND IMPACT	30%
Addresses the problem of the school/community (Maximum of 15 pts) <ul style="list-style-type: none"> The school organization was able to identify and address a specific problem of the school by providing a solution such as sustainable and long-term program/project – 15 pts The school organization was able to identify and addressed a specific problem of the school by providing a solution such as information dissemination, seminar, orientation, trainings etc. – 10 pts The school organization was able to identify a specific problem of the school and provide solution that is relevant but did not hit the problem of the school. - 5 pts 	
Frequency of the Project Implementation (Maximum of 10 pts) <ul style="list-style-type: none"> Conducted Year round – 10 pts Conducted Weekly – 8 pts Conducted Monthly – 6 pts Conducted per quarter or once – 4 pts 	
Level of Impact (Number of Project Beneficiaries) <ul style="list-style-type: none"> 1-20 Beneficiaries – 2 pts 21-40 Beneficiaries – 4 pts 41 above 5 pts 	
PROMOTION OF YOUTH PARTICIPATION AND EMPOWERMENT	25%
Key Participants of the Program/Project <ul style="list-style-type: none"> School Organizations – 5 School Organizations with Other Youth Sector and Organization – 10 pts 	
Youth Involvement <ul style="list-style-type: none"> Involvement of the youth learners in the problem identification, planning and solution. 10 pts Learners only involved in the implementation of the program – 5 Pts 	
Percentage of Youth Beneficiaries <ul style="list-style-type: none"> Relevance of the Program/Project to the Youth learners 5pts 	
INNOVATION	20%
Uniqueness of the project (Maximum of 10 pts)	





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<ul style="list-style-type: none"> The project idea was new, unique and goes beyond the mandated programs, projects, and activities of the school organization. (10 pts) The project was unique although somewhat patterned/adopted from other organizations or DepEd mandated programs, projects, and activities of the school organization. – 5 pts 	
<p>Introduction of Innovative solutions (Maximum of 10 pts)</p> <ul style="list-style-type: none"> The school organization introduced highly innovative solution to the problem. – 10 pts The school organization introduced innovative solution to the problem although somewhat usual to the other organizations. – 5 pts 	
TRANSFERABILITY AND SUSTAINABILITY	15%
<p>Project Potential</p> <ul style="list-style-type: none"> The project has potential to grow and can be replicated by other groups 8 pts The project has potential to grow and can't be replicated by other groups 4 pts 	
<p>Sustainability</p> <ul style="list-style-type: none"> The project has concrete steps and plans to sustain the good result and benefits to the community. 7 pts One-time Project implementation. 3 pts 	
EFFICIENCY OF PROGRAM SERVICE DELIVERY	10%
<p>Partnership with other organizations (Maximum of 5 pts)</p> <ul style="list-style-type: none"> The SPG/SSG was able to partner with private organizations for the project implementation. – 5 pts The SPG/SSG was able to partner with the barangay officials/committee for the project implementation. – 3 pts The SPG/SSG was able to partner with other clubs inside the school for the project implementation. – 2 pts 	
<p>Accountability and Transparency (Maximum of 10 pts)</p> <ul style="list-style-type: none"> The school organization provided/submitted disbursement and liquidation report to the studentry through a financial report posted in Bulletin Boards/website. – 5 pts The school organization provided/submitted disbursement and liquidation report to the SSG officers and advises, and school head. – 4 pts The school organization provided/submitted disbursement and liquidation report to the SSG officers and adviser. – 3pts The school organization provided/submitted records of budget to the teacher- adviser. – 2 pts 	
Extra Points (Maximum of 3 pts)	
<p>Income Generation</p> <ul style="list-style-type: none"> Below 10,000 Php per quarter – 2 pts. Above 10,000 Php per quarter – 3pts. 	