



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City 7100



Division Memorandum
No. 019, S. 2020

To: Public Schools District Supervisors
School Heads
School LIS Coordinators
This division

From:  **MA. LIZA R. TABILON** EdD, CESO V
Schools Division Superintendent

Subject: Encoding of Actual Enrollees in the Learner Information System

Date: November 12, 2020

1. An evidence-based decision making is very important, underscoring the importance of the data uploaded in the Learners Information System (LIS). With this, all schools are directed to encode their actual enrolment in the LIS immediately, to provide our decision-makers an exact view of the enrolment of our schools.
2. All PSDSs are requested to follow up all the schools under their curricular supervision to comply with this directive.
3. The deadline for encoding of final enrolment will be on Wednesday, November 18, 2020. For inquiries please contact **09550578666**, **09171148316** and look for Hazel J. Ranjith or Giparel B. Elumba. They can also email it to zn.planning@deped.gov.ph.
4. For guidance and immediate dissemination.

SGODP&Rlap/LISEncoding/Dm-004-2020/11122020

N-avigating
O-pportunities to
R-eengineer for
T-ransformation &
E-mpowerment



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