



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

NOV 11 2020

RELEASED

Division Memorandum No. 20 s. 2020

To: The HRMPSB Chairperson for Non-Teaching Positions and Members
Host PSDSs, School Heads and ICT Coordinators
Support Staff
All Concerned Applicants

From: **MA. LIZA R. TABILON EdD, CESO V**
Schools Division Superintendent

Subject: Virtual Interview for Administrative Officer II vacancies for the 4th Cluster of the Division of Zamboanga del Norte.

DATE : NOVEMBER 11, 2020

1. All concerned are hereby informed that there will be an interview that will be held on **November 19, 2020 at 8:00 am**. Applicants for the AO-II position from the 4th cluster are asked to go to LILOY NHS and will be interviewed via the "GOOGLE MEET" application. The written exam and skills test will be facilitated by assigned host school personnel. Links for the virtual exercise will be provided to ICT coordinators one day before the scheduled date.
2. The standards and protocols on promotion and hiring of teaching and non-teaching personnel of the schools division of Zamboanga del Norte through virtual exercise shall be followed. Internet data costs shall be charged to school funds/budget.
3. Applicants are advised to bring the original documents on the day of evaluation for verification purposes. The tool provided in DepEd No. 66 s. 2007 shall be used in evaluating documents of non-teaching positions.
4. Immediate dissemination of this memorandum is desired.

PERSONNEL/000/VIRTUALINTERVIEW/VT001-2020/111120

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