



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



Division Memorandum

To : **Public Schools District Supervisors**
School Heads
School and District ICT Coordinators

From : **The Office of the Schools Division Superintendent**

Subject : **DCP Package Orientation, Utilization and Maintenance of DCP recipient schools for batches 35, 36, and 40 to 44 and Enhancement Training on Microsoft O365**

Date : **October 14, 2019**

To strengthen the implementation of DCP, the ICT Unit of Schools Division of Zamboanga del Norte will conduct training and orientation relevant to the utilization and maintenance of DCP Packages.

In addition, enhancement training on Microsoft Office 365 will also be conducted to provide additional knowledge to support its utilization.

Participants of this activity are school and district ICT coordinators, one (1) representative per school and two (2) per district.

This training and Workshop will be conducted in three (3) batches as follows:

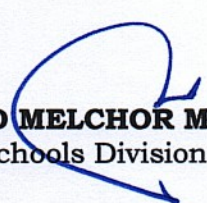
Batch	Schedule	Venue
Batch 1 La Libertad Sergio Osmeña II Mutia Piñan Sibutad Manukan I Polanco I Manukan II Polanco II Katipunan I Rizal Katipunan II Sergio Osmeña I	November 5-6, 2019	Top Plaza Hotel
Batch 2 Roxas I Sindangan South Roxas II Bacungan Sindangan Central Salug I Ponot Liloy I Sindangan North Liloy II Siayan Salug II	November 7-8, 2019	Top Plaza Hotel

Batch 3 Tampilisan Godod Kalawit Gutalac I Gutalac II	Labason Sirawai Sibuco Siocon Baliguian	November 14- 15, 2019	Top Plaza Hotel
---	---	----------------------------------	----------------------------

All participants are requested to confirm their attendance and accomplish online registration form at: <https://depedzn.net/eventreg>.

Furthermore, travel expenses shall be charged to Local School Funds.

Immediate dissemination of this memorandum is desired.


PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent

- w/ approved proposal
- w/ SARO

Reference:

DepEd Memorandum Jan. 14, 2019 – Guidelines on the Conduct and Utilization of the DCP Implementation Support Fund (DCP-ISF)