



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



08 JUL 2019

MEMORANDUM

To : **Public School District Supervisors
All Elementary and Secondary School Heads
School Physical Facility Coordinators
DRRM Coordinators
Teacher Advisers
All Others Concerned**

From : **Office of the Schools Division Superintendent**

Subject : **IMMEDIATE INSPECTION OF CEILINGS AND ROOFS**

Date : **July 3, 2019**

1. Pursuant to DepEd OUA Memorandum dated June 24, 2019 "Immediate Inspection of Ceilings and Roofs", all concerned are hereby requested to conduct immediate inspection in coordination with Division Deputized Education Facility Engineers to check the ceiling design and roofing structure of all school physical facilities using attached tool and take immediate preventive measure to ensure the safety of the learners, teachers and employees.
2. Furthermore, school heads may upload this concern online in the open group not later than July 15, 2019.

<https://my.workplace.com/groups/ceiling.roof/>
3. Public School District Supervisors and deputized field engineers shall closely monitor, consolidate and submit reports to Division Engineer Dave L. Patigayon for appropriate action.
4. For immediate dissemination and compliance.

PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent



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EDUCATION FACILITIES SECTION

SCHOOL BUILDING AND OTHER STRUCTURE INSPECTION REPORT

NAME OF SCHOOL: _____
 SCHOOL ID: _____
 DISTRICT: _____
 TYPE OF BUILDING/STRUCTURE: _____
 NO. OF YEARS: _____
 SOURCE OF FUND: _____
 DATE OF INSPECTION: _____

STRUCTURAL OBSERVATIONS:

Roofing:	() New	() Needs Minor repair	() Needs replacement
Ceiling/Ceiling joist:	() New	() Needs Minor repair	() Needs Major repair
Beam:	() Stable	() With minor cracks	() Hazardous
Column:	() Stable	() With minor cracks	() Hazardous
Wall:	() Stable	() With minor cracks	() Hazardous
Flooring:	() Stable	() With minor cracks	() Needs Major repair

REMARKS/RECOMMENDATION:

1. _____

2. _____

Inspected by:

Check & Reviewed by:

Deped Project Engineer

DAVE A. PATIGAYON
Engineer III

Conformed:

TIC/School Head/Principal