



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100



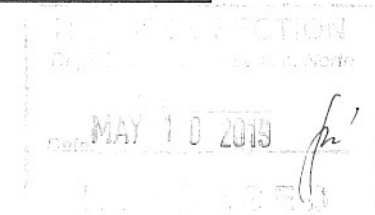
**MEMORANDUM**

TO : **ALL CONCERNED**

FROM : **The Office of the Schools Division Superintendent**

SUBJECT : **3<sup>rd</sup> DIVISION MANAGEMENT COMMITTEE (DMANCOM) CONFERENCE**

DATE : **MAY 3, 2019**



To continuously improve the delivery of basic education services and to keep the organization abreast of the current policies, trends and practices, this Division will hold its 3<sup>rd</sup> Division Management Committee (DManCom) Conference on May 16-17, 2019, to be hosted by Cluster III. This is going to be a live-out activity and the venue will be at Sindangan National Agricultural School, Sindangan, Zamboanga Del Norte.

To reiterate, the primary objective is to achieve basic education goals through harmonized policies and programs, and result-based participatory planning as enunciated in DepEd Memorandum No. 152 series of 2018, with the subject: “2018 National Planning Conference”.

The conference likewise aims to:

1. Present updates on the last ReManCom.
2. Tackle concerns relative to the Manual of Operations for downloaded frontline services.
3. Relay the final instructions for:
  - a. 2019 Brigada Eskwela
  - b. Oplan Balik Eskwela
  - c. National Environment Month (June)
  - d. National Nutrition Month (July)
4. Identify areas for improvement on the aspects of Curriculum Implementation, School Governance and Operations and adopt measures to address them.

Attached are the list of participants and their authority to travel. Arrival and registration shall be on May 16, 2019 at 1:00 o'clock in the afternoon. Attached also is the conference matrix for the guidance of all the participants.

Expenses to be incurred for this activity shall be chargeable against SDO funds including travel expenses of SDO personnel and District Supervisors, while travel and other incidental expenses of other participants shall be charged against their respective school MOOE subject to the usual accounting and auditing rules and regulations.

For information, wide dissemination and strict compliance.

  
**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Schools Division Superintendent

Reference: DepEd Memorandum No. 152, s. 2018



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
DIVISION OF ZAMBOANGA DEL NORTE



## AUTHORITY TO TRAVEL

TO: The following personnel, to wit:

### Schools Division Office (SDO)

| NO | NAME        |               |      | Position                         | Unit                    |
|----|-------------|---------------|------|----------------------------------|-------------------------|
|    | Last Name   | First Name    | M.I. |                                  |                         |
| 1  | Natividad   | Pedro Melchor | M.   | SDS                              | OSDS                    |
| 2  | Poculan     | Lourma        | L.   | ASDS                             | OSDS                    |
| 3  | Catalan     | Filma         | B.   | ASDS                             | OSDS                    |
| 4  | Belagantol  | Julius        | O.   | ITO I                            | OSDS                    |
| 5  | Dayapdapan  | Shellamae     | E.   | Legal Assistant                  | OSDS                    |
| 6  | Romarate    | Jun Leonard   | U.   | ADAS III                         | OSDS                    |
| 7  | Sumiton     | Loremae       | M.   | ADA III                          | OSDS                    |
| 8  | Matabalan   | Dianne        | C.   | ADA III                          | OSDS                    |
| 9  | Amacna      | Reyna         | G.   | ADA VI                           | OSDS                    |
| 10 | Tangon      | Helen         | E.   | AO V                             | Administrative Services |
| 11 | Lunjas      | Casemera      | V.   | AO V                             | Finance - Budget        |
| 12 | Ompoy       | Arvie         | M.   | Accountant III                   | Finance - Accounting    |
| 13 | Abello      | Lilia         | E.   | CES                              | CID                     |
| 14 | Zamoras     | Arcelita      | B.   | EPS - ELLN, SPED                 | CID                     |
| 15 | Subebe      | Anita         | D.   | EPS - Filipino                   | CID                     |
| 16 | Liao        | Antonio       | R.   | EPS - Esp                        | CID                     |
| 17 | Labisig     | Danilo        | O.   | EPS - Music & Arts               | CID                     |
| 18 | Acaylar     | Ervie         | A.   | EPS - EPP/TLE                    | CID                     |
| 19 | Bellino     | Lennie Boy    | G.   | EPS - Math-Sec., ALS             | CID                     |
| 20 | Jebone      | Fe            | G.   | EPS - English                    | CID                     |
| 21 | Dela Cruz   | Grace         | T.   | EPS - Kindergarten, GSP, MTB/MLE | CID                     |
| 22 | Duller      | Mickrel       | N.   | EPS - Science                    | CID                     |
| 23 | Yusoph      | Ismael        | K.   | EPS - Math-Elem                  | CID                     |
| 24 | Crampatanta | Bezer         | B.   | EPS - PE & Health                | CID                     |
| 25 | Labad       | Evelyn        | C.   | EPS - Manager/PED Focal Person   | CID                     |
| 26 | Daga        | Notiza Jean   | L.   | ADA VI                           | CID                     |
| 27 | Singson     | Joy           | L.   | CES                              | SGOD                    |
| 28 | Poculan     | Robert III    | I.   | SEPS                             | SGOD                    |
| 29 | Elacan      | Jessie        | S.   | SEPS                             | SGOD                    |
| 30 | Inding      | Wilson        | P.   | SEPS                             | SGOD                    |
| 31 | Pampilo     | Leonido       | A.   | SEPS                             | SGOD                    |
| 32 | Elumba      | Giparel       | B.   | Planning Officer III             | SGOD                    |
| 33 | Uy          | Sonia         | Y.   | Medical Certificate III          | SGOD                    |
| 34 | Patigayon   | Dave          | A.   | Engineer III                     | SGOD                    |
| 35 | Almirol     | Karen         | T.   | ADAS II                          | SGOD                    |

**Purpose of Travel:**

To attend the 3rd Division Management Committee (DManCom) Conference

**Venue:**

Sindangan National Agricultural School (SNAS)

**Destination:**

Sindangan, Zamboanga del Norte

**Inclusive Dates:**

May 16 & 17

**Charge/ School of Funds:**

Transportation expenses, per diems & other incidental expenses are chargeable against SDO funds subject to the usual accounting and auditing rules and regulations.

**Date prepared:**

6-May-19

Approved by:

PEDRO MELCHOR M. NATIVIDAD, CSEE  
Schools Division Superintendent



Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**DIVISION OF ZAMBOANGA DEL NORTE**



**AUTHORITY TO TRAVEL**

**TO:** The following personnel, to wit:

**Schools Division Office (SDO)**

| NO | NAME        |               |      | Position                         | Unit                    |
|----|-------------|---------------|------|----------------------------------|-------------------------|
|    | Last Name   | First Name    | M.I. |                                  |                         |
| 1  | Natividad   | Pedro Melchor | M.   | SDS                              | OSDS                    |
| 2  | Poculan     | Lourma        | L.   | ASDS                             | OSDS                    |
| 3  | Catalan     | Filma         | B.   | ASDS                             | OSDS                    |
| 4  | Belagantol  | Julius        | O.   | ITO I                            | OSDS                    |
| 5  | Dayapdapan  | Shellamae     | E.   | Legal Assistant                  | OSDS                    |
| 6  | Romarate    | Jun Leonard   | U.   | ADAS III                         | OSDS                    |
| 7  | Sumiton     | Loremae       | M.   | ADA III                          | OSDS                    |
| 8  | Matabalan   | Dianne        | C.   | ADA III                          | OSDS                    |
| 9  | Amacna      | Reyna         | G.   | ADA VI                           | OSDS                    |
| 10 | Tangon      | Helen         | E.   | AO V                             | Administrative Services |
| 11 | Lunjas      | Casemera      | V.   | AO V                             | Finance - Budget        |
| 12 | Ompoy       | Arvie         | M.   | Accountant III                   | Finance - Accounting    |
| 13 | Abello      | Lilia         | E.   | CES                              | CID                     |
| 14 | Zamoras     | Arcelita      | B.   | EPS - ELLN, SPED                 | CID                     |
| 15 | Subebe      | Anita         | D.   | EPS - Filipino                   | CID                     |
| 16 | Liao        | Antonio       | R.   | EPS - Esp                        | CID                     |
| 17 | Labisig     | Danilo        | O.   | EPS - Music & Arts               | CID                     |
| 18 | Acaylar     | Ervie         | A.   | EPS - EPP/TLE                    | CID                     |
| 19 | Bellino     | Lennie Boy    | G.   | EPS - Math-Sec., ALS             | CID                     |
| 20 | Jebone      | Fe            | G.   | EPS - English                    | CID                     |
| 21 | Dela Cruz   | Grace         | T.   | EPS - Kindergarten, GSP, MTB/MLE | CID                     |
| 22 | Duller      | Mickrel       | N.   | EPS - Science                    | CID                     |
| 23 | Yusoph      | Ismael        | K.   | EPS - Math-Elem                  | CID                     |
| 24 | Crampatanta | Bezer         | B.   | EPS - PE & Health                | CID                     |
| 25 | Labad       | Evelyn        | C.   | EPS - Manager/PED Focal Person   | CID                     |
| 26 | Daga        | Noriza Jean   | L.   | ADA VI                           | CID                     |
| 27 | Singson     | Joy           | L.   | CES                              | SGOD                    |
| 28 | Poculan     | Robert III    | L.   | SEPS                             | SGOD                    |
| 29 | Elacan      | Jessie        | S.   | SEPS                             | SGOD                    |
| 30 | Inding      | Wilson        | P.   | SEPS                             | SGOD                    |
| 31 | Pampilo     | Leonido       | A.   | SEPS                             | SGOD                    |
| 32 | Elumba      | Giparel       | B.   | Planning Officer III             | SGOD                    |
| 33 | Uy          | Sonia         | Y.   | Medical Certificate III          | SGOD                    |
| 34 | Patigayon   | Dave          | A.   | Engineer III                     | SGOD                    |
| 35 | Almirol     | Karen         | T.   | ADAS II                          | SGOD                    |

**Purpose of Travel:** To attend the 3rd Division Management Committee (DManCom) Conference  
**Venue:** Sindangan National Agricultural School (SNAS)  
**Destination:** Sindangan, Zamboanga del Norte  
**Inclusive Dates:** May 16 & 17  
**Charge/ School of Funds:** Transportation expenses, per diems & other incidental expenses are chargeable against SDO funds subject to the usual accounting and auditing rules and regulations.  
**Date prepared:** 6-May-19

Approved by:

**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Schools Division Superintendent



## AUTHORITY TO TRAVEL

TO: The following personnel, to wit:

| NO.         | NAME       |              |      | Position | School/District               |
|-------------|------------|--------------|------|----------|-------------------------------|
|             | Last Name  | First Name   | M.I. |          |                               |
| Cluster I   |            |              |      |          |                               |
| 1           | Lanit      | Nestor       | A.   | PSDS     | La Libertad District          |
| 2           | Patagoc    | Cerlina      | M.   | SP-II    | La Libertad CS                |
| 3           | Bagalanon  | Rey          | C.   | SP-I     | La Libertad NHS               |
| 4           | Crisostomo | Josephine    | P.   | PSDS     | Mutia District                |
| 5           | Overa      | Celso        | C.   | SP-I     | Mutia CS                      |
| 6           | Abellera   | Marchel      | I.   | SP-I     | Mutia NHS                     |
| 7           | Gudmalin   | Glenda       | B.   | PSDS     | Piñan District                |
| 8           | Ricardo    | Vivian       | J.   | SP-II    | Piñan CS                      |
| 9           | Penaso     | Teresita     | R.   | SP-II    | Piñan NHS                     |
| 10          | Gallo      | Antonina     | D.   | PSDS     | Polanco I District            |
| 11          | Gerzon     | Rolando      | P.   | SP-II    | Polanco CS                    |
| 12          | Romaguera  | Daisy Flor   | J.   | SP-II    | Polanco NHS                   |
| 13          | Bendaño    | Regil        | B.   | PSDS     | Polanco II District           |
| 14          | Ocamia     | Lanie        | R.   | SP-II    | Silawe CS                     |
| 15          | Cabilin    | Brigida      | E.   | HT-IV    | Silawe NHS                    |
| 16          | Piamonte   | Carina       | C.   | PSDS     | Rizal District                |
| 17          | Salatandre | Renelda      | V.   | SP-II    | Rizal CS                      |
| 18          | Arcos      | Ranulfo      | L.   | SP-II    | Rizal NHS                     |
| 19          | Tambolero  | Rey Teotimo  | B.   | PSDS     | Sergio Osmeña I & II District |
| 20          | Tambolero  | Carmencita   | T.   | SP-I     | Sergio Osmeña CS              |
| 21          | Adavan     | Elvis        | C.   | SP-I     | San Isidro CS                 |
| 22          | Montilla   | Gerardo, Jr. | R.   | SP-IV    | Sergio Osmeña NHS             |
| 23          | Uy         | Mark         | M.   | SP-I     | San Isidro NHS                |
| 24          | Magtuba    | Reynaldo     | C.   | PSDS     | Sibutad District              |
| 25          | Salac      | Annabelle    | B.   | SP-II    | Sibutad CS                    |
| 26          | Sapalleda  | Carmelita    | D.   | SP-III   | Sibutad NHS                   |
| Cluster II  |            |              |      |          |                               |
| 27          | Sumaylo    | Fe           | G.   | PSDS     | Katipunan I District          |
| 28          | Intic      | Rysa         | A.   | SP-I     | Katipunan CS                  |
| 29          | Sevilla    | Wilson       | P.   | SP-II    | Katipunan NHS                 |
| 30          | Feras      | Celsa        | J.   | PSDS     | Katipunan II District         |
| 31          | Sapihi     | Melvin       | M.   | SP-II    | Felipe Cadavedo CS            |
| 32          | Miranda    | Genevieve    | B.   | HT-I     | Seres NHS                     |
| 33          | Luy        | Remegio      | G.   | PSDS     | Manukan I District            |
| 34          | Elcamel    | Marlou       | P.   | SP-II    | Manukan East CS               |
| 35          | Subebe     | Arnulfo      | G.   | SP-III   | Manukan NHS                   |
| 36          | Tomales    | Benedicto    | S.   | PSDS     | Manukan II District           |
| 37          | Eguia      | Ferlisa      | R.   | SP-I     | Linay CS                      |
| 38          | Pangilinan | Helconida    | R.   | SP-I     | Jesus A. Ramos NHS            |
| 39          | Acedo      | Antonio      | T.   | PSDS     | Roxas I District              |
| 40          | Rillera    | Dennipher    | T.   | SP-II    | Roxas CS                      |
| 41          | Quezon     | Judith       | P.   | SP-I     | Langatian NHS                 |
| 42          | Ochotorena | Nelma        | A.   | PSDS     | Roxas II District             |
| 43          | Gitalan    | Oscar        | S.   | SP-II    | Dohinob CS                    |
| 44          | Abregana   | Emerita      | R.   | SP-I     | Dohinob NHS                   |
| Cluster III |            |              |      |          |                               |
| 45          | Tabamo     | Merilyn      | L.   | PSDS     | Ponot District                |
| 46          | Calid      | Ofelia       | A.   | SP-II    | Ponot CS                      |
| 47          | Isolana    | Joel         | B.   | SP-II    | Ponot NHS                     |
| 48          | Asentista  | Melecio      | S.   | PSDS     | Siyam District                |
| 49          | Jamisola   | Gina         | T.   | SP-II    | Siyam CS                      |





## AUTHORITY TO TRAVEL

TO: The following personnel, to wit:

| NO.        | NAME        |               |      | Position | School/District            |
|------------|-------------|---------------|------|----------|----------------------------|
|            | Last Name   | First Name    | M.I. |          |                            |
| 50         | Fabricante  | Dexter Ross   | C.   | SP-I     | Siayan NHS                 |
| 51         | Imperial    | Ma. Theresa   | M.   | PSDS     | Sindangan Central District |
| 52         | De Gracia   | Miela         | H.   | SP-II    | SPDS                       |
| 53         | Galaura     | Nilda         | Y.   | SP-III   | SNAS                       |
| 54         | Sabanai     | Noraelyn      | R.   | SP-I     | Sindangan NHS              |
| 55         | Pepito      | Judith        | L.   | PSDS     | Sindangan North District   |
| 56         | Crampatanta | Ariel         | B.   | SP-I     | Juan Bugarin CS            |
| 57         | Aban        | Anecita       | B.   | SP-II    | Siari JHRM NHS             |
| 58         | Valera      | Roseminda     | B.   | PSDS     | Sindangan South District   |
| 59         | Bongcawel   | Carmelito     | C.   | SP-II    | Mandih CS                  |
| 60         | Palanas     | Johnny        | A.   | HT-II    | Bartolome Lira Sr. NHS     |
| Cluster IV |             |               |      |          |                            |
| 61         | Murro       | Roseller      | I.   | PSDS     | Bacungan District          |
| 62         | Castillon   | Rizaldo       | B.   | SP-III   | Bacungan CS                |
| 63         | Lomoljo     | Celestina     | P.   | SP-II    | Bacungan NHS               |
| 64         | Lomarda     | Simlo         | A.   | PSDS     | Godod District             |
| 65         | Barbarona   | Renato        | C.   | SP-I     | Godod CS                   |
| 66         | Maratas     | Luzentes      | L.   | SP-I     | Godod NHS                  |
| 67         | Refugio     | Eddie         | E.   | PSDS     | Kalawit District           |
| 68         | Alcala      | Algie         | B.   | SP-II    | Kalawit CS                 |
| 69         | Jangayo     | Minda         | R.   | SP-I     | Kalawit NHS                |
| 70         | Gumela      | Antonio       | S.   | PSDS     | Liloy I District           |
| 71         | Gamil       | Andres        | C.   | SP-III   | Liloy CS                   |
| 72         | Malazarte   | Fernando      | O.   | SP-III   | Liloy NHS                  |
| 73         | Barrera     | Serina        | B.   | PSDS     | Liloy II District          |
| 74         | Policarpo   | Dionaldo      | T.   | SP-II    | Baybay CS                  |
| 75         | Orilla      | Erlinda       | M.   | SP-I     | Compra NHS                 |
| 76         | Alcala      | Reynaldo      | S.   | PSDS     | Salug I District           |
| 77         | Pastor      | Eleazar       | S.   | SP-IV    | Salug II District          |
| 78         | Sappal      | Amelita       | G.   | SP-II    | Salug CS                   |
| 79         | Galleposo   | Angelina      | T.   | SP-II    | Bacong CS                  |
| 80         | Bulanon     | Jennifer      | T.   | SP-I     | Salug NHS                  |
| 81         | Hechanova   | Eudila        | R.   | SP-II    | Bacong NHS                 |
| 82         | Tubal       | Lecita        | F.   | PSDS     | Tampilisan District        |
| 83         | Gimang      | Loida         | J.   | SP-II    | Tampilisan CS              |
| 84         | Cahabat     | Marciano      | C.   | SP-I     | Tampilisan NHS             |
| Cluster V  |             |               |      |          |                            |
| 84         | Alga        | Danilo        | B.   | PSDS     | Baliguian District         |
| 85         | Cahayag     | Felidolfo     | G.   | SP-I     | Baliguian CS               |
| 86         | Borres      | Edilberto Jr. | M.   | SP-II    | Baliguian NHS              |
| 87         | Gidi        | Julia         | R.   | PSDS     | Gutalac I District         |
| 88         | Timosa      | Jaime         | T.   | SP-II    | Gutalac CS                 |
| 89         | Dinglaza    | Arnold        | Z.   | SP-II    | Gutalac NHS                |
| 90         | Evangelista | Elda          | L.   | PSDS     | Gutalac II District        |
| 91         | Miranda     | Rosenda       | G.   | SP-I     | Upper Gutalac CS           |
| 92         | Acedo       | Mary Jane     | P.   | PSDS     | Labason District           |
| 93         | Amplayo     | Cherry        | C.   | SP-I     | Labason CS                 |
| 94         | Calapiz     | Roldan        | B.   | SP-II    | Kipit Agri. HS             |
| 95         | Templado    | George        | C.   | SP-IV    | Ubay NHS                   |
| 96         | Gapol       | Elisar        | M.   | PSDS     | Sibuco District            |
| 97         | Lluisma     | Christopher   | C.   | SP-I     | Sibuco CS                  |



### AUTHORITY TO TRAVEL

TO: The following personnel, to wit:

| NO. | NAME      |            |      | Position | School/District  |
|-----|-----------|------------|------|----------|------------------|
|     | Last Name | First Name | M.I. |          |                  |
| 98  | Aripin    | Ayang      | J.   | SP-I     | Sibuco NHS       |
| 99  | Feltzarta | Susan      | M.   | PSDS     | Siocon District  |
| 100 | Tolentino | Rubilita   | M.   | SP-II    | Siocon CS        |
| 101 | Micubo    | Marlon     | P.   | SP-I     | Siocon NHS       |
| 102 | Tomboc    | Araceli    | C.   | PSDS     | Sirawai District |
| 103 | Trasmonte | Necitas    | T.   | SP-I     | Sirawai CS       |
| 104 | Bercasio  | Loester    | M.   | SP-I     | Sirawai NHS      |

**Purpose of Travel:** To attend the 3rd Division Management Committee (DManCom) Conference

**Venue:** Sindangan District

**Destination:** Sindangan, Zamboanga Del Norte

**Inclusive Dates:** May 15 & 16, 2019

**Fees/Registration:** NONE

**Charge/ School of Funds:** Transportation expenses, per diems & other incidental expenses of PSDSs are chargeable against SDO funds while transportation and incidental expenses for Central School and Secondary Heads shall be charged against their respective school MOOE (Local Funds) subject to the usual accounting and auditing rules and regulations.

**Date prepared:** 6-May-19

Approved by:

  
PEDRO MELCHOR M. NATIVIDAD, CSEE  
Schools Division Superintendent  
Schools Division of Zamboanga del Norte

**3rd DIVISION MANAGEMENT COMMITTEE CONFERENCE  
SINDANGAN NATIONAL AGRICULTURAL SCHOOL  
MAY 16-17, 2019**

**CONFERENCE MATRIX**

| <b>Time</b>                | <b>Activities</b>                                                                                                                                                                                                                                   |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>DAY 1: May 16, 2019</b> |                                                                                                                                                                                                                                                     |
| 1:00-1:30pm                | <b>Arrival and Registration:</b> (Venue: SNAS Gym, Sindangan, ZN)                                                                                                                                                                                   |
| 1:30-2:00pm                | <b>OPENING PROGRAM &amp; CONFERENCE PROPER</b>                                                                                                                                                                                                      |
| 2:00-3:00pm                | <b>ADMINISTRATIVE SERVICES</b> <ul style="list-style-type: none"> <li>• Ramadan</li> <li>• Wearing of Proper Office Uniform</li> <li>• Personnel Section</li> <li>• Records Section</li> <li>• Cashier Section</li> <li>• Supply Section</li> </ul> |
| 3:00-5:00pm                | <b>SGOD CONCERNS</b> <ul style="list-style-type: none"> <li>• Brigada Eskwela 2019</li> <li>• Oplan Balik Eskwela</li> <li>• Nat'l Environment Month</li> <li>• Nat'l Nutrition Month</li> </ul>                                                    |
| 5:00-6:00pm                | <b>ASDS TIME (FILMA B. CATALAN)</b>                                                                                                                                                                                                                 |
| 6:00-7:00pm                | <b>FELLOWSHIP DINNER</b>                                                                                                                                                                                                                            |
| 7:00- 10:00pm              | <b>PURPLE NIGHT (Cocktails will be served/care of the Host Cluster)</b>                                                                                                                                                                             |
| <b>DAY 2: May 17, 2019</b> |                                                                                                                                                                                                                                                     |
| 5:00-6:30am                | <b>Larong Pinoy:</b> Dr. Bezer B. Crampatanta, EPS-PE/Health, assisted by Noralyn Sabanal, Principal of Sindangan NHS, Nilda Galaura, Principal of SNAS, and selected MAPEH Teachers shall take charge.                                             |
| 6:30-7:30am                | <b>BREAKFAST</b>                                                                                                                                                                                                                                    |
| 8:00-9:00am                | <b>Finance Services</b> <ul style="list-style-type: none"> <li>• Budget</li> <li>• Accounting</li> </ul>                                                                                                                                            |
| 9:00-11:00am               | <b>CID CONCERNS</b> <ul style="list-style-type: none"> <li>• CID Internal Policies</li> <li>• Calendar of Activities</li> </ul>                                                                                                                     |
| 11:00-12:00nn              | <b>ASDS TIME (LOURMA I. POCULAN)</b>                                                                                                                                                                                                                |
| 12:00-1:00pm               | <b>LUNCH</b>                                                                                                                                                                                                                                        |
| 1:00-2:00pm                | <b>SDS HOUR</b>                                                                                                                                                                                                                                     |
| 2:00-3:00pm                | <b>CLOSING PROGRAM</b>                                                                                                                                                                                                                              |

Attire: Day 1 – White blouse/Polo shirt with dark pants

Day 2 – Blue blouse/Polo shirt with dark pants

Fellowship Night – Shades of Purple

Sports/Larong Pinoy – Cluster Color for Field Personnel/ Purple Jersey Shirt for SDO Personnel