



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



ADVISORY

TO: ALL CONCERNED

FROM: The Office of the Schools Division Superintendent

SUBJECT: AGENCY AUTHORIZED OFFICERS' (AAOs) AND ELECTRONIC REMITTANCE FILE (ERF) SPECIALISTS MEETING

DATE : April 30, 2019

This has reference to the attached letter from **ENGR. LEONCITO S. MANUEL**, Branch Manager, GSIS-Dipolog, inviting all designated AAOs and ERF Specialists/In-Charge of GSIS remittance to attend a meeting on May 9, 2019 at Leona's Place, Turno, Dipolog City.

Relative thereto, all concerned AAOs and ERF In-Charge are advised to attend the said meeting. Registration starts at 8:00 AM while program proper starts at exactly 9:00 AM.

Travel and other incidental expenses relative to their participation shall be charged against local funds, subject to the usual accounting rules and regulations.

Immediate dissemination of this Advisory is mandated.

PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent

4/30/19



PASEGURAHAN NG MGA NAGLILINGKOD SA PAMAHALAAN
(GOVERNMENT SERVICE INSURANCE SYSTEM)
Dipolog Branch Office, Minaog, Dipolog City
Telephone Number: (065) 917 5232, (065) 917 5226

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April 25, 2019

Dr. PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent
Department of Education – Division of Zamboanga del Norte
Dipolog City

**Re: AGENCY AUTHORIZED OFFICERS' (AAOs) and ELECTRONIC REMITTANCE
FILE (ERF) SPECIALISTS' MEETING**

Dear **Dr. Natividad**:

The **GSIS Dipolog Branch Office** will be conducting a Meeting for all GSIS Agency Authorized Officers (AAO) and Electronic Remittance File (ERF) Specialists on **May 9, 2019 9:00 AM to 2:00 PM**, at Leona's Place, Turno, Dipolog City.

Making this undertaking more significant is the attendance of our senior executives from GSIS, Pasay City who will provide target participants with the latest policies, programs and services of the System as well as enlighten them on the significant issues and concerns pertaining to their roles and functions.

In this connection, we are cordially inviting you and your designated AAOs and ERF Specialists/In-charge of GSIS remittance to attend this meeting. Registration starts at 8:00 AM while program proper starts at exactly 9:00 AM.

For confirmation of attendance, additional information, queries and concerns regarding this Meeting, please call or reach any of the following:

- * Email address: lsmanuel@gsis.gov.ph, jawanavarro@gsis.gov.ph
megairanan@gsis.gov.ph, mfbtacujan@gsis.gov.ph
- * Mobile Number: 09235537939, 09279837652, 09176520871, 09189290457
- * Landline Number: (065) 9175232, (065) 9175226

We look forward to a fruitful meeting with you, your AAOs and ERF Specialists.

Thank you for your usual support and cooperation in all our endeavors.

Very truly yours,


Engr. LEONCITO S. MANUEL
Branch Manager