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Republic of the Philippines  
Department of Education  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**



RECORDS SECTION  
Dep. Ed. Division of Zambo.  
FEB 22 2019  
By: [Signature]

**MEMORANDUM**

**TO:** Concerned Secondary Principals/School Heads & Teachers/Division IPED Team/Facilitators

**FROM:** Office of the Schools Division Superintendent

**SUBJECT: RETOOLING OF SECONDARY SCHOOL PRINCIPALS/HEADS AND TEACHERS ASSIGNED IN SCHOOLS SERVING INDIGENOUS PEOPLES COMMUNITIES**

**DATE:** February 20, 2019

1. Pursuant to the directions set by DepED Order No. 62,s.2011 , as well as to support those who are serving in IP communities in developing knowledge, skills, and attitudes needed to implement the vision of a culture-responsive and community-based K to 12 curriculum, this Division will conduct a **3-Day Retooling of Secondary Principals/School Heads and Teachers Assigned in the Schools Serving IP Communities on February 25 (1:00PM) to February 28, 2019 at Top Plaza Hotel, Dipolog City.**
2. The objectives of this training are the following;
  - a.) develop a holistic perspective on the overall learning and socio-cultural context of IP communities;
  - b.) gain and develop a new set of skills related to research, teaching approaches, techniques, and development of learning tools that will help them to be effective teachers/schools heads of schools serving IP communities;
  - c.) formulate Re-entry plan for the conduct of district/school based training and retooling of teachers and school heads.
3. The participants to this training are the Selected Secondary School Principals/Heads/Teachers of the identified schools listed in a separate sheet attached herewith and are expected to bring **Subanen attire** for the **cultural presentation.**
4. Participants are expected to arrive at the venue on or before **1:00 PM of day O, February 25, 2019** for the registration/ settling in rooms of the hotel. The program and session proper shall then commence at exactly **2:00 PM.**
5. Facilitators and staff are advised to be in the venue at **8:30 AM of Feb. 25, 2019** for the preliminary activities and debriefing.
6. Travelling expenses of participants are chargeable against local/MOOE funds while materials, meals, accommodation, fare of the facilitators/Resource Speakers, honoraria of the IP Resource Persons and other incidental expenses relevant to the conduct of the said training are chargeable to the Division IPED Support Funds for 2018 subject to the usual accounting, auditing rules and procedures.
6. For information and compliance.

Reference: DepED Order No. 62,s.2011

**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Schools Division Superintendent

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