



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula



SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Unnumbered Memorandum

DEPARTMENT OF EDUCATION
DIVISION OF ZAMBOANGA DEL NORTE
DIPOLONG CITY, 7100

To : Public Schools District Supervisors
Elementary and Secondary School Heads
Elementary and Secondary School ASP/BE Coordinators
All Others Concerned

From : Office of the Schools Division Superintendent

Subject : **SUBMISSION OF 2018 BRIGADA ESKWELA
ACCOMPLISHMENT REPORT AND REPORT ON THE
RESOURCES GENERATED AND NUMBER OF VOLUNTEERS**

Date : June 4, 2018

RELEASED

JUN 05 2018
TIME SIGNATURE

1. In reference with DepEd Memorandum No. 66, s. 2018 *2018 Brigada Eskwela Implementing Guidelines*, this Office hereby directs all concerned the submission of the 2018 Brigada Eskwela Accomplishment Report and Report on the Resources Generated and Number of Volunteers on or before the dates set below.
2. All principals/heads of both elementary and secondary schools are advised to submit the abovementioned reports to their respective district supervisors on or before June 15, 2018, following the templates attached as:
Enclosure A – 2018 Brigada Eskwela Accomplishment Report;
Enclosure B – 2018 Brigada Eskwela School Report on Resources Generated; and
Enclosure C – 2018 Brigada Eskwela School Report on Number of Volunteers.
3. The district supervisor, as Chair of the District Social Mobilization and Networking Committee, are requested to consolidate the school reports on the resources generated and number of volunteers on or before June 30, 2018, following the templates provided as:
Enclosure D – Consolidated 2018 Brigada Eskwela Resources Generated Report; and
Enclosure E – Consolidated 2018 Brigada Eskwela Number of Volunteers Report.
4. For inquiries and/or clarifications, please feel free to contact SEPS Jessie E. Elacan and/or EPS II Nicollette Ria E. Tangon of the Social Mobilization and Networking Unit through mobile number 0998 553 5783 or 0917 506 7313.
5. For strict compliance.

PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent



Republic of the Philippines
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 Dipolog City 7100



2018 BRIGADA ESKWELA ACCOMPLISHMENT REPORT

School:	School ID:
School Head:	Contact No.:
School Address:	
<i>(Please check appropriate box below)</i>	
Level: <input type="checkbox"/> Elementary <input type="checkbox"/> High School	Types of School: <input type="checkbox"/> Central School <input type="checkbox"/> Non-central <input type="checkbox"/> Multi-grade <input type="checkbox"/> Primary School <input type="checkbox"/> Integrated <input type="checkbox"/> Annex/Extension
Enrolment SY 2017-2018:	Tentative Enrolment 2018-2019:
2017 Total No. of Volunteers:	2018 Total No. of Volunteers:
2017 Total Amount of Resources Generated:	2018 Total Amount of Resources Generated:

A. Scope of Repair and Maintenance Work Completed <i>(Please check appropriate column)</i>				
Particulars	Repaired	Repainted	Replaced	Remarks <i>(Percentage of Completion)</i>
1. Roofs				<i>Name of school painted/written on the roof of the school building in compliance to Division Memorandum.</i>
2. Ceilings				
3. Walls				
4. Windows and doors				
5. Chairs/desks, tables and blackboards				
6. Comfort rooms				
7. Leaking pipes				
8. School grounds/landscaping				
9. School signs				<i>School signs/signage compliance to specifications provided by Division Memo.</i>
10. Wash facilities				
11. Others (specify)				

B. Construction of Facilities <i>(Please fill in necessary info/data below)</i>				
Type of Facility	Manner of Acquisition of Facility	Donor (Individual/ Organization)	Amount	Remarks
1.				
2.				
3.				
4.				
5.				

G. Significant Experiences/Issues and Concerns <i>(Please provide necessary info/data below)</i>			
What happened?	Who were involved?	When?	How does it contribute to the operations of the school/ how was the issue resolved?
1.			
2.			
3.			
4.			
5.			

H. Best Practice/s

I. Suggestion/s to Strengthen Brigada Eskwela Project
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On the Disaster Preparedness of the School <i>(Please check appropriate column)</i>			
Physical Structure	Evident	Not Evident	Remarks
1. Results of Assessment on the School Electrical System (requirement in the identification of necessary repairs/upgrades)			
2. Repair of minor classroom damages such as broken windows, doors, chairs/desks, tables, blackboards, roofs, ceilings, walls, etc.			
3. Installation/availability of appropriate fire suppression equipment (e.g. fire extinguishers, water source, etc.)			
4. Clear/unobstructed corridors and pathways (removal of sharp, protruding objects)			
5. Clean and clear drainage (to prevent clogging). Drainage canals are covered and necessary signage/s are provided.			
6. Safety signage/s are visible/posted on unfinished, damage or condemned buildings.			
7. Cabinets, drawers and heavy objects are below head level.			
8. Safety measures are posted in laboratories and workshops.			
9. Exit plans and direction signage are visible on every floor of the building. Evacuation areas and classrooms are identified as temporary shelters during emergencies.			
10. Trees are properly pruned to avoid entanglement from electrical wiring that may cause potential harm to life or property.			
11. Toilets/hand wash are functional.			
12. Presence of school ground/landscaping signs.			

School Head

Republic of the Philippines
Department of Education
Region IX - Zamboanga Peninsula
Schools Division of Zamboanga del Norte
Dipolog City 7100

2018 BRIGADA ESKWELA SCHOOL REPORT ON RESOURCES GENERATED

District: _____

RESOURCES GENERATED															Total # of Volunteers	Total # of Hours Rendered (Labor)	Volunteer Man Hours (Amount in Peso)	Total Amount in Peso
School ID	Name of School	INFRASTRUCTURE										Other Donations						
		Hardware Materials for Classroom Repair			Hardware Materials for Toilet (Newly Con/Repair)			Hardware Materials for Wash Facilities (Newly Con/Repair)										
		Qty	Items	Amount	Qty	Items	Amount	Qty	Items	Amount	Qty	Items	Amount					
12345	ABC HS	10kls.	Nails	600						80 Liters	Gasoline	3,120	432	1,471	40,451	53,751		
		2gals	White Paint Late	1,140							10kls.	Fish					920	
		4gals.	Roof Paint	3,120							10kls.	Rice					500	
Grand Total				4860									432	1,471	40,451	53,751		

Prepared: _____

Noted: _____

Brigada Eskwela Coordinator

School Head/Principal

District Supervisor

Republic of the Philippines
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Dipolog City 7100

2018 BRIGADA ESKWELA SCHOOL REPORT ON THE NUMBER OF VOLUNTEERS

District: _____

NUMBER OF VOLUNTEERS																		
School ID	Name of School	Private Sector		Community				Government Agencies/ National and Local							Total Number of Volunteers			
		NGO (PTA, SGC, Gawad Kalinga, etc.)	Corporations	Parents	Alumni	Private Individuals/ Community Member	Religious Organizations (Youth and Adult)	Congressional Officials and Staff	Provincial Officials and Staffs	City/ Municipal Officials	Barangay Officials	SK Officials	Provincial/ City/ Municipal Employees	Firemen/ PNP		AFP (PA, Marines, Airforce, Etc.)	Barangay Workers	Other Volunteers
12345	ABCD ES	54									12						54	120

Prepared:

Noted:

Brigada Eskwela Coordinato

School Head/Principal

District Supervisor

Enclosure C

Republic of the Philippines
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CONSOLIDATED 2018 BRIGADA ESKWELA RESOURCES GENERATED REPORT

District: _____

RESOURCES GENERATED																Total # of Volunteer s	Total # of Hours Rendered (Labor)	Volunteer Man Hours (Amount in Peso)	Total Amount in Peso
School ID	Name of School	INFRASTRUCTURE										Other Donations							
		Harware Materials for Classroom Repair			Hardware Materials for Toilet (Newly Con/Repair)			Hardware Materials for Wash Facilities (Newly Con/Repair)			Qty	Items	Amount						
		Qty	Items	Amount	Qty	Items	Amount	Qty	Items	Amount	Qty	Items	Amount						
A. Elementary																			
124398	La Libertad CS	10kls.	Nails	600							80 Liters	Gasoline	3,120	432	1,471	40,451	53,751		
		2gals	White Paint Late	1,140							10kls.	Fish	920						
		4gals.	Roof Paint	3,120							10kls.	Rice	500						
Sub-total				4860									4,540	432	1,471	40,451	53,751		
				4860															
B. Secondary																			
		10kls.	Nails	600							80 Liters	Gasoline	3,120	432	1,471	40,451	53,751		
12345	La Libertad NHS	2gals	White Paint Late	1,140							10kls.	Fish	920						
		4gals.	Roof Paint	3,120							10kls.	Rice	500						
Sub-total				4860									4,540	432	1,471	40,451	53,751		
Grand Total				9,720.00									9,040.00	864	2,942	80,902	107,502		

Prepared:

Noted:

Approved:

Vice-Chair, DSMNC

Chair, DSMNC

JESSIE E. ELACAN
SEPS, SMN

PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent

Enclosure D

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CONSOLIDATED 2018 BRIGADA ESKWELA NUMBER OF VOLUNTEERS REPORT

District: _____

NUMBER OF VOLUNTEERS																			
School ID	Name of School	Private Sector		Community				Government Agencies/National and Local											Total Number of Volunteers
		NGO (PTA, SGC, Gawad Kalinga, etc.)	Corporations	Parents	Alumni	Private Individuals/Community Member	Religious Organizations (Youth and Adult)	Congressional Officials and Staff	Provincial Officials and Staffs	City/Municipal Officials	Barangay SK Officials	Provincial/City/Municipal Employees	Firemen/PNP	AFP (PA, Marines, Airforce, Etc.)	Barangay Workers	Other Volunteers			
A. Elementary																			
124397	El Paraiso ES	54									12						54	120	
124403	New Carcar ES	13		50							10						37	110	
124398	La Libertad ES	16		187			2				2	5			20		6	191	429
124399	La Union ES	13		34								4						72	123
Sub-Total		96		271			2				2	31			20		6	354	782
B. Secondary																			
12345	La Libertad NHS	110		230			10				15	40			30		17	230	682
Sub-total		110		230			10				15	40			30		17	230	682
GRAND TOTAL		412		1002			24				34	142			100		46	1168	1168

Prepared:

Noted:

Approved:

Vice-Chair, DSMNC

Chair, DSMNC

JESSIE E. ELACAN
SEPS, SMN

PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent

Enclosure E