



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100

DEPARTMENT OF EDUCATION  
DIVISION OF ZAMBOANGA DEL NORTE  
DIPOLONG CITY

**RELEASED**

27 MAR 2018

BY: \_\_\_\_\_  
NAME/SIGNATURE

DATE: \_\_\_\_\_

**MEMORANDUM**

To: **Public Schools District Supervisors  
ESP/School Heads  
District MTB-MLE, Kindergarten and GSP Coordinator/Focal  
Teachers**

From: **The Office of the Schools Division Superintendent**

Subject: **Five-Day District Roll out Training on the Enhancement of Pedagogical Skills in Teaching Reading in Mother Tongue and Bridging Process with Integration of Scouting for Grade I and Kindergarten Teachers**

Date: **March 27, 2018**

1. In support to the department's effort of promoting quality basic education, this office requires all District Coordinators in Kindergarten, MTB-MLE, and Scouting to join hands and take a lead in the conduct of the **Five-Day District Roll out Training on the Enhancement of Pedagogical Skills in Teaching Reading in Mother Tongue and Bridging Process with Integration of Scouting for Grade I and Kindergarten Teachers** this summer vacation at the respective Central School of each district.
2. This training aims to enhance the teachers' knowledge on the pedagogical skills in teaching reading in mother tongue and bridging process in learning other languages with integration of scouting.
3. Facilitators to this training are those identified teachers and school heads/coordinators who attended the same training in the regional level so with the Master Teachers who were trained on scouting integration to other learning areas.
4. All kindergarten and MTB-MLE teachers of the district are required to attend the said training. Meanwhile, each of them must be able to **come up with at least three (3) big books in mother tongue and five (5) manipulative instructional materials which shall support to the suggested activities in the Teacher's Guide.** They will be given service credits provided they are able to come up with the required outputs and attendance to support compliance.
5. **School Heads** are likewise required to attend even only on the first-three days of this training so that they too will get abreast of the recent development in kindergarten, MTB-MLE and Scouting matters.
5. The **District Supervisor is requested to monitor** the conduct of the said activity to ensure maximum participation of the identified teachers and to provide technical assistance if necessary.
6. Prior to the conduct of the said training, the District Kindergarten Coordinator shall submit to this office the training proposal with the training matrix for the approval of the SDS. Meanwhile the District MTB-MLE Coordinator will be the one to make the brief narrative report on the conduct of the activity with pictorials and be submitted on or before June 15, 2018.
7. Supplies/materials and other expenses incurred relative to the conduct of this activity shall be charged against SCHOOL MOOE subject to the usual accounting and auditing rules and regulations.
8. For compliance, guidance and information.

**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
OIC, Office of the Schools Division Superintendent