



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**

DEPARTMENT OF EDUCATION  
DIVISION OF ZAMBO. DEL NORTE  
ZAMBOANGA CITY 7100

**RELEASED**

JUN 11 2018  
DATE

SIGNATURE

**MEMORANDUM**

**TO :** All PSDS/PICDS  
Elementary School Principals/Heads/TICS  
School Learning Resource Coordinators  
Districts/Schools Property Custodians

**FROM :** The Office of the Schools Division Superintendent

**SUBJECT :** DELIVERY OF BOOKS FOR REFERENCES AND SUPPLEMENTARY  
LEARNING RESOURCES

**DATE :** June 5, 2018


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This is to inform the field that voluminous stocks of old books but still usable for references and supplementary learning resources are temporarily stored in the Teacher's Gymnasium.

In view of this and considering that the Provincial Government will be utilizing the said Teachers Gymnasium for other important government purposes, this office, in coordination with the Provincial Government will deliver the said stocks of books to the different districts starting Monday, June 11, 2018.

The PSDSs/ PICDs thru the Districts Property Custodian are hereby directed to receive the books and appropriate the equitable provision to the schools based on their needs. Proper recording of the books received/delivered shall be done by the District Property Custodian for reporting and inventory purposes.

Widest dissemination and compliance to this Memorandum is enjoined.

  
**PEDRO MELCHOR M. NATIVIDAD, GSEE**  
Schools Division Superintendent