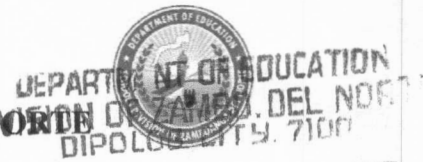


FOI



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



RELEASED

MEMORANDUM

To : Public School District Supervisors
Principals / Schools Heads of Elementary and Secondary Schools
All Other Concerned

From : **The Office of the Schools Division Superintendent**

Subject : **Creation of District Youth Formation Committee (DYFC)**


Date : January 10, 2018

1. In order to bring orderly and improved delivery of services to the Education clientele with greater efficiency, downloading of services to the field was required in all SDO units.
2. In view hereof, you are directed to organize the **District Youth Formation Committee (DYFC)** which shall be composed of and perform the following functions, to wit:

DYF Committee	Personnel	Contact Number	E-mail Address
DYF Chairperson	PSDS		
DYF Focal Persons	Principal / School Head of Secondary School		
	Principal/ School Head of Elementary School		
DYF Coordinators	Federated SSG Adviser		
	Federated SPG Adviser		

Functions:

- a. To co-organize and facilitate with the Division YFC in the conduct of youth formation programs;
 - b. To attend trainings of the YF programs;
 - c. To monitor the implementation of YF programs; *and*
 - d. To consolidate efficiently school reports and prepare district consolidated reports for SDO submission.
3. The list of the DYFC members shall be submitted to the SGOD – PDOs during the DRRM Roll-Out Training on January 16-19, 2018 upon registration of the PSDSs.
 4. For guidance and compliance.


PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent