



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
 Capitol Drive, Estaka, Dipolog City 7100



MEMORANDUM

DEPARTMENT OF EDUCATION
 DIVISION OF ZAMBO. DEL NORTE
 DIPOLONG CITY 7100

TO : PSDS's
 School Heads
 Teachers
 This Division

FROM : Office of the Schools Division Superintendent

SUBJECT : Contextualized OPCRf and IPCRF signatories per D.O. 2, s. 2015

DATE : April 20, 2018

RELEASED

22 APR 2018


BY:  DATE: _____
 NAME/SIGNATURE

To further strengthen the implementation of RPMS, this office, hereby, reiterates the following signatories of the OPCRf and IPCRF of school-based personnel:

Ratee	Rater	Approving Authority
Teacher	Master Teacher	Principal (Elem.)
Teacher	School Head/Principal(for Schools w/out MT)	ASDS
Master Teacher	School Head/Principal	ASDS
Teacher	Head Teacher	Principal (Secondary)
MT/HT	Principal	ASDS (Secondary)
TIC/HT/Principal	ASDS	SDS
Non-teaching	Principal	AO-Admin./AO Finance

Moreover, Public Schools District Supervisors' (PSDS's) are advised to validate the documents/artifacts to support the rating of the Principal, Head Teacher, and Teacher-In-Charge and affix their initials under name of the ASDS.

For widest dissemination and strict compliance.


PEDRO MELCHOR M. NATIVIDAD, CSEE
 Schools Division Superintendent

Reference:

DepED Order No. 2, s. 2015