



... Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



RELEASED

06 MAR 2018

MEMORANDUM

TO : **Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned**

FROM : **The Office of the Schools Division Superintendent**

SUBJECT : **CONDUCT OF MANDATORY AND RANDOM DRUG TESTING**

DATE : February 28, 2018

1. This has reference to the memorandum dated February 10, 2018 from Atty. Nepomuceno A. Malaluan, Assistant Secretary and Chief of Staff re: **Conduct of Mandatory and Random Drug Testing**. Mandatory drug testing will be conducted among Schools Division Office employees while random drug testing among public secondary students and public elementary and secondary school teachers nationwide.
2. For the efficient implementation of the drug testing activities in schools, this office enjoins all Secondary School Heads to conduct the orientation to students and parents. The materials on Preventive Drug Education (PDE) Orientation for students and parents are provided from the School Health Section through the District/ School Nurses, Random Drug Testing Coordinator (RDTC), or it can be officially downloaded from the division website: www.depedzn.net under 'Downloads' entitled *Background of Preventive Drug Education*.
3. Randomly selected teachers will be notified one (1) day prior to the scheduled drug testing through their School Heads. It will be conducted on the same schedule for the mandatory drug testing with the division office employees. Please see memorandum for reference.
4. Expenses incurred in the transportation, per diem and other incidental expenses of the randomly selected teachers shall be charged against the local funds subject to the existing accounting and auditing rules and regulations.
5. Widest dissemination of this memorandum is desired.

PEDRO MELCHOR M. NATIVIDAD, CSEE
Officer- In- Charge
Office of the Schools Division Superintendent

Encl: As stated

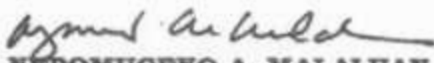


Republic of the Philippines
Department of Education

19 FEB 2018

MEMORANDUM

TO : Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : 
ATTY. NEPOMUCENO A. MALALUAN
Assistant Secretary and Chief of Staff

SUBJECT : **CONDUCT OF MANDATORY AND RANDOM DRUG TESTING**

1. In line with the National Drug Education Program (NDEP) and pursuant to DepEd Order No. 40 s. 2017, *Guidelines in the Conduct of Random Drug Testing in Public and Private Secondary Schools*, the Department of Education (DepED) will be conducting the mandatory drug testing among Regional and Schools Division Office employees and random drug testing among public secondary students and public elementary and secondary school teachers nationwide.

2. For the efficient implementation of the drug testing activities, Schools Division Superintendents are hereby directed to instruct their respective school heads to conduct the orientation to students and parents not later than February 26, 2018. The orientation materials on Preventive Drug Education (PDE) for students and parents are provided in Enclosure No. 1. Soft copy of the orientation materials shall be provided to the Division Offices for dissemination to all secondary schools. For the employees, the DepEd has organized a speakers' pool that the Division Office may tap to conduct the orientation to its employees. Attached in Enclosure No. 2 is the Directory of Drug Testing and Drug Orientation Coordinators duly trained by DepEd.

3. The DepEd Central Office shall download funds to the Regional and Division Offices to cover expenses for: (1) the conduct of orientation to employees with a total budget allocation of Fifty Thousand Pesos only (Php50,000.00); and (2) the conduct of random drug testing in schools, basically for the transportation and accommodation of the Random Drug Testing (RDT) Team during the collection period and other related expenses. DepEd CO shall issue a separate memorandum (with confidential note) to the Divisions containing the following information:

- a. Schedule of the employee drug testing in the Region/Division Office
- b. List of schools randomly selected within the Division and the target schedule of collection of urine samples;
- c. List of randomly selected schools for teacher samples who will undergo drug testing; and
- d. Detailed budget estimate of funds to be downloaded to the Division