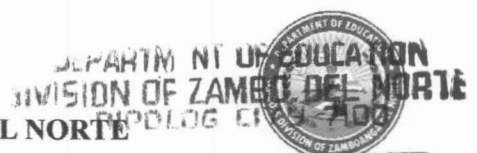




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



RELEASED

ADVISORY

TO : Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM : The Office of the Schools Division Superintendent

SUBJECT : ARCZONE 3- DAY REVIEW FOR SCHOOLS DIVISION
SUPERINTENDENT EXAMINATION OR EDUCATIONAL
MANAGEMENT TEST (EMT)

DATE : January 10, 2018

NAME/SIGNATURE _____ DATE JAN 10 2018

Arczone Professional Development Inc. offers a 3- day review for the School Division Superintendent Examination or Educational Management Test (EMT) on January 26- 28, 2018 at Grand Menseng Hotel, Magallanes St., Davao City. Kindly see attached files for guidance.

Registration fee shall be **BORNE PERSONALLY**. Attendance to the activity shall be on **OFFICIAL TIME**. Interested personnel shall submit their travel order for approval in the Division and Regional Offices.

For inquiries and reservations, please contact Jesusa F. Flores at telefax: (02 781- 6895/ 02) 255- 4863, mobile no. 09215761676, or email arczone_review@yahoo.com. Also, kindly inform this office on your participation to this activity through email at znsgod.hrds@gmail.com.

For information and widest dissemination.

PEDRO MELCHOR M. NATIVIDAD; CSEE
Officer- In- Charge
Office of the Schools Division Superintendent



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



RELEASED

12 JAN 2018

ADVISORY

TO : Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM : The Office of the Schools Division Superintendent

SUBJECT : **ARCZONE 3- DAY REVIEW FOR SCHOOLS DIVISION
SUPERINTENDENT EXAMINATION OR EDUCATIONAL
MANAGEMENT TEST (EMT)**

DATE : January 10, 2018

NAME/SIGNATURE

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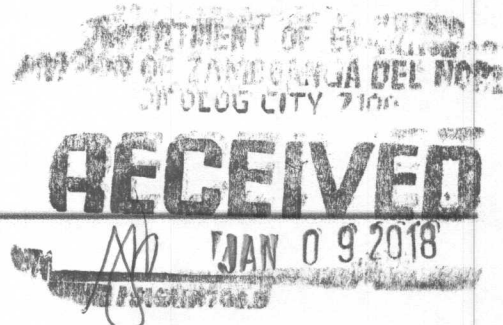
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PEDRO MELCHOR M. NATIVIDAD, CSEE
Officer- In- Charge
Office of the Schools Division Superintendent

**ARCZONE Professional Development, Inc.**

2nd Floor Overland Park Building, Banawe St.,
corner Quezon Ave., Quezon City, Philippines
Tel. Nos.: (02) 414-7589 / 781-6895 / 255-4863 / 414-6737
Mobile Nos.: 0921-5761676 / 0905-4473534
Email: arczone_eduphil@yahoo.com



December 26, 2017

Dr. Pedro Melchor M. Natividad
Schools Division Superintendent
DepEd – Division of Zamboanga del Norte
Dipolog City, Zamboanga del Norte

Dear Dr. Natividad:

As part of our commitment to support all the efforts of the Department of Education in providing professional advancement to educators, our company is pleased to offer a 3-day review for the **School Division Superintendent Examination or Educational Management Test (EMT)**. This exam preparation program aims equip the candidates with test taking skills and techniques that would help them in analyzing test items. Moreover, this program thoroughly review the concepts covered in each section of EMT.

In line with this, may we invite the regional, schools division and district supervisors, public elementary and secondary school principals, division chiefs in the bureaus/centers/services and in the central and regional offices, and administrators, and professors in private schools, colleges and universities, who hold Certificate of Registration as Professional teachers issued by the Professional Registration Commission (PRC) and all aspirants for the School Division Superintendent position in your area?

Attached are the details of the review class. We look forward to having you as our partner in assisting SDS aspirants be part of the successful examinees of the 2018!

Very truly yours,


JESUSA F. FLORES
Training Coordinator

3-Day Review for the Educational Management Test (EMT)

(Live – out review)

Schedule: January 26, 27 & 28, 2018
Venue: Grand Menseng Hotel, Magallanes Street, Davao City
Review Fee: Php 5,500 (inclusive of AM/PM snacks, lunch, handouts and
MOCK Exam)

RESERVATION IS A MUST.

We offer 5% discount for a group of 5 or more

Dates	Topics
Day 1	AM - Policy action and strategic planning (PASP) Strategic planning is a disciplined effort that produces fundamental decisions and actions that shape and guide what an educational organization is, who it serves, what it does, and why it does it, with a focus on the future. Effective strategic planning articulates not only where the educational organization is going and the actions needed to make progress, but also how it will know if it is successful.
	PM - Curriculum Reform, Management, and Evaluation of Learning Outcome(CRMELO) This domain covers curriculum development that subsumes other activities and is part of an iterative planning, development, implementation, and review cycle. The curriculum is studied including models, how it is implemented and assessed in its intended outcomes.
Day 2	AM - Research and Evaluation (RE) Research and evaluation in the school setting is an important aspect on effective leadership in schools. Good leaders make decisions based on empirical data such as instructional designs for students’ progress in learning, motivating teachers’ performance and instruction, and overall management of the teaching force. The domain tackles the different aspects of the research cycle, different research designs, methods, approaches, and data analysis.
	PM - Educational Leadership and Management (ELM) This domain covers the different theories and model of leadership and management. The theories and models are presented by looking at its overview, characteristics of a leader, empirical basis, its components, and some examples.
Day 3	AM - Integration (Essay) The integration session provide the participants with vignettes describing a situation a superintendent might commonly encounter and be required to respond to. The vignette is followed by a focused question that asks what the superintendent might do next, what factors the superintendent should consider in responding to the situation, how the superintendent might handle the situation or dilemma presented, or what the potential

	consequences of action are in the situation. The candidate is required to answer the question with specific details and to give a rationale for the answer when appropriate. This category includes vignettes that deal with situations drawn from such content areas as group processes facilitation of student learning, and organizational resources and operations, as well as other content areas identified in their job scope.
	PM – Final Practice Test

-----**REPLY SLIP**-----

(Reservation is a MUST. Please send this slip or contact the secretariat for reservation. You may use a separate sheet.)

<i>Name of Participant (s)</i>	<i>Contact Numbers</i>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Name of Division and Contact Number (s): _____



For inquiries and reservations, please contact the secretariat:
c/o Ms. Jesusa F. Flores
Telefax: (02 781-6895 / (02) 255-4863
Mobile: 09215761676
e-mail: arczone_review@yahoo.com