



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region IX, Zamboanga Peninsula,  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100



**RELEASED**

**ADVISORY**

TO : **Public Schools District Supervisors  
Elementary and Secondary School Heads  
Elementary and Secondary Teachers  
This Division**

FROM : **The Office of the Schools Division Superintendent**

SUBJECT : **ANNOUNCING THE OPENING OF COMPETITIONS FOR THE  
2018- 2019 BUKIDNON STATE UNIVERSITY GRADUATE  
SCHOLARSHIP GRANTS FOR SCHOOL ADMINISTRATORS AND  
CLASSROOM TEACHERS IN MINDANAO**

DATE : **January 3, 2018**

05 JAN 2018  
NAME/SIGNATURE

This has reference to the Regional Advisory dated December 19, 2017 entitled "Announcing the Opening of Competitions for the 2018- 2019 Bukidnon State University Graduate Scholarship Grants for School Administrators and Classroom Teachers in Mindanao". Submission of applications will be on or before February 2, 2018.

Enclosed are the advisory and Memorandum No. 113, s. 2017 which includes the scholarship guidelines, contract and application form.

For assistance and inquiries, kindly contact the Human Resource Development Unit at 09175072793 (Globe).

For information, guidance and dissemination.

**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Officer- In- Charge  
Office of the Schools Division Superintendent



# BUKIDNON STATE UNIVERSITY

Aalaybalay City, Bukidnon, 8700 Tel (088) 221 2237; Telefax (088) 813-2717  
www.bsc.edu.ph

Photo

## APPLICATION FORM

(For Graduate scholarship applicant)

Name: \_\_\_\_\_ Sex: \_\_\_\_\_ Civil Status \_\_\_\_\_ Ethnic Tribe: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
 Complete Home Address: \_\_\_\_\_  
 Office/School Address: \_\_\_\_\_  
 Region: \_\_\_\_\_ Division: \_\_\_\_\_ Religion: \_\_\_\_\_

Program/major Field of Preference: (Check only one)

- \_\_\_\_\_ Master of Arts in Education major in Educational Administration  
 \_\_\_\_\_ Master of Arts in Education major in English Language Teaching  
 \_\_\_\_\_ Master of Arts in Education major in Mathematics Education (Secondary)  
 \_\_\_\_\_ Master of Arts in Education major in Mathematics Teaching (Elementary)  
 \_\_\_\_\_ Master of Arts in Science Education major in General Science

A. Educational Qualification:  
 Basic Educational Qualification

Degree Received	College/University	Major Field	Year Taken
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

B. Civil Service/Board Examination(s) Passed:

Name of Examination	Rating	Date & Place of Exam
_____	_____	_____
_____	_____	_____
_____	_____	_____

C. Educational Qualification:

Inclusive Dates	Position Held	Division/Office	Total Yrs. Exp.	Salary
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

D. Honors/Awards Received or Earned (Give Description, Source & Date)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

E. Inservice Training Participation (In Administration, Supervision, English, Science/Biology and Mathematics). Include only those on National and Regional levels.

Name of Inservice	Place & Year	Delegate/Observer	Level
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

F. Scholarship, Fellowship of Travel previously enjoyed:

Nature of Field	Sponsoring Agency/Place & Year	Nature of Participation	Level (Int'l, Reg'l, Local)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

G. Outstanding Evidence of Educational Leadership (State position held or roles performed, where and when, articles/books written)

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H. Performance Rating: (For the last two years)

<u>School Year</u>	<u>Numerical Rating</u>	<u>Adjective Rating</u>
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THIS IS TO CERTIFY that the information given above is true and correct. The following original/certified supporting papers are hereto attached: (put a check mark if the supporting paper needed is attached).

- ☐ 1. Application Form (SAF-99)
- ☐ 2. BPS Form 127 (Record of service and allied experiences)
- ☐ 3. CS Form 212
- ☐ 4. Original Transcript of Records (Certified Xerox copy)
- ☐ 5. Weighted Average Computation Sheet(s) (Formula: multiply grade by credit and divide sum of products by sum of credits, group by semester or summer term)
- ☐ 6. Performance Rating (Certified Xerox copy of at least two years)
- ☐ 7. CSE/Board Examination Report of Rating (Certified Xerox copy)
- ☐ 8. Schools Division Superintendent's written recommendation as to innovative ability, drive for achievement, and commitment to undertake a pilot project on any educational innovation.
- ☐ 9. General Form No. 86 (Accomplished by a government physician)
- ☐ 10. Government Physician certification on Non-Pregnancy (for married female applicants only)
- ☐ 11. Very recent photo (2"x 2") attached to each application form.
- ☐ 12. Special Order for Study Leave of Absent with full pay effective April 2018 to March 2019.
- ☐ 13. Certification of Consent by the Spouse
- ☐ 14. Applicant's certification on pending nomination for other form scholarship, fellowship, training, etc. during the above-mentioned scholarship period.
- ☐ 15. A Non-Refundable Application/Examination Fee of P400 (cash), Psychological Test fee - P475 (cashier)

RECOMMENDED:

\_\_\_\_\_  
(Signature of Applicant Over  
Printed Name)

\_\_\_\_\_  
Provincial/City Schools Superintendent

APPROVED:

\_\_\_\_\_  
Regional Director

(Note: All regional and division officers will be given a list of selected applicants.)



# BUKIDNON STATE UNIVERSITY

Μαλαψβαλαψ Χιτη, Βυκιδνον, 8700, Τελ (088) 221 2237; Τελεφαξ (088) 813-2717  
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OFFICE OF THE PRESIDENT

## SCHOLARSHIP CONTRACT

*A Special Place  
For Teaching  
And Learning.*

WHEREAS, the BUKIDNON STATE UNIVERSITY, City of Malaybalay, represented by the President/Officer in Charge, hereinafter referred to as the GRANTOR, is interested to grant graduate scholarship to school teachers and administrators in Mindanao under the BSU-DepEd Scholarship Program;

WHEREAS, (Name of Scholar) \_\_\_\_\_ of (School/Division) \_\_\_\_\_ hereinafter referred to as the GRANTEE, is interested to avail of the scholarship and other privileges under the above-mentioned program;

WHEREFORE, the parties hereto concerned, upon mutual agreement, decided to consummate their interests subject to the following conditions;

### A. FOR THE GRANTEE

1. That I will work for the Degree of \_\_\_\_\_ at the Bukidnon State University for **one summer and two semesters**, effective 20 \_\_\_\_ to 20 \_\_\_\_;

2. That in the event that I will not finish/complete my degree during the 12-month period as stated above, I will refrain from studying in any other school to complete my studies unless given due permission by the Bukidnon State University;

3. That I will maintain an average grade not lower than 1.5 in every term/semester;

4. That I will diligently study my lessons so as to maintain satisfactory grades or to pass the comprehensive examination to qualify myself to enroll in thesis writing; that I will assume proper decorum compatible to that of a public official/employee or that of a government "scholar" throughout the training period; and speak well/promote the good cause of the BSU, DepEd and my division; that I will obey the roles and regulations of the University;

5. That during the scholarship period, I will consider the BSU as my **new official station** and as such I will devote my time to do my scholastic work and refrain from going home or visit any other place unless it is for an urgent reason and with due permission from the BSU;

6. That I will refrain from applying/accepting any other scholarship offer while this scholarship is in effect;

7. That I will return to my station upon the termination of my scholarship and put into practice or share the knowledge/expertise I have acquired from my training or to assist the BSU or DepEd in conducting inservice education programs/activities, if requested;

8. That I will defray other expenses in connection with my training not chargeable to the government or the Grantor and be able to advance expenses for stipends and books pending the release of funds by the government or BSU as provided for in this training program;

GRANTOR

GRANTEE



9. That I will reimburse the Republic of the Philippines, through the Department of Education and the Bukidnon State University, upon demand, in an amount equal to the total compensation and allowances paid to me during the period of my scholarship in the event that, through inexcusable neglect or circumstances within my control, I fail to abide by the terms set in this contract at any time during or after the period of my scholarship; and

10. That, if in the event that I stop my studies before the term ends, I shall immediately refund all the amount I received from Bukidnon State University, such as: tuition fees, stipend, book allowance, travel allowance, and other benefits.

**B. FOR THE GRANTOR**

1. That the Grantor will provide the Grantee with the following:

- a. Free matriculation, tuition, and other school fees;
- b. Monthly cash stipend of P \_\_\_\_\_;
- c. Yearly Book Allowance of P \_\_\_\_\_; and
- d. Allowance for actual travel expenses, for two ways only, between the Grantee's residence and the University;

2. That the Grantor will not be liable for any loss of the Grantee's property due to theft or other causes.

IN WITNESS WHEREOF, we have hereunto affixed our signatures this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ at the Bukidnon State University, City of Malaybalay, Bukidnon, Philippines.

**THE GRANTOR**

**THE GRANTEE**

BUKIDNON STATE UNIVERSITY

\_\_\_\_\_  
(Scholar)

By:

DR. OSCAR B. CABAÑELEZ  
President

**SWORN STATEMENT**

SUBSCRIBE AND SWORN TO before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_, both affiants exhibited their respective Residence Certificate, as follows:

**THE GRANTOR**

**THE GRANTEE**

Number \_\_\_\_\_

Date of Issue \_\_\_\_\_

Place of Issue \_\_\_\_\_

ROGERIO M. AMBA  
Chief Administrative Officer

SEAL