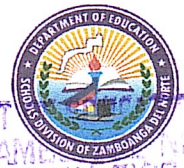




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region IX, Zamboanga Peninsula  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
Dipolog City



DEPARTMENT OF EDUCATION  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
DIPOLONG CITY, ZAMBOANGA PENINSULA  
**RELEASED**  
SEP 10 2018  
DATE  
SIGNATURE

MEMORANDUM

To : Public Schools District Supervisor  
School Principals/Heads of Public Elementary Schools  
District ALS Coordinators  
District MEP Coordinators  
ALS-ALIVE Mobile Teachers  
Regular MEP Teachers  
Contractual MEP Teachers  
All Other Concerned

From : OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Subject: DIVISION-BASED ALIVE IN ALS PROGRAM  
IMPLEMENTING RULES AND REGULATIONS (IRR) FOR  
ALS-ALIVE IMPLEMENTERS AND UNDER-TIMED  
CONTRACTUAL MEP TEACHERS


Date : August 13, 2018



1. Pursuant to DepEd Order No. 41, s. 2017 entitled, “Policy Guidelines on Madrasah Education in the K to 12 Basic Education Program”, the Division Office under the Rationalization Program has the task of providing the appropriate and relevant educational opportunities to Muslim Out-of School children, youths and adults by ensuring the full implementation of the ALIVE in ALS program in the division.
2. In view hereof, this division issues the enclosed **DIVISION-BASED ALIVE IN ALS PROGRAM IMPLEMENTING RULES AND REGULATIONS (IRR)** to deepen the understanding and provide guidelines through a unified presentation of the program structure to ALS-ALIVE Implementers and under-timed Contractual MEP teachers.
3. These policy guidelines seek to harmonize the existing Division Memorandum No. 15, s. 2016 that mandates the under-timed Contractual MEP teachers to extend their teaching services by catering the ALIVE in ALS program in their assigned district to complete their required four (4) hours compulsory service. It will also serve as a guide post for the direction providing leeway for the implementers to innovate and make the program responsive and relevant to the needs and cultures of the clientele.

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4. Starting CY 2019, the hired District ALS-ALIVE Implementers will be given the priority to cater the Muslim Out-of School children, youths and adults to expect more effective teaching-learning process on the basic literacy and continuing interventions as well as on the ALIVE components. They shall be enlisted as implementer in the LIS database since they are required to conduct intensive community-based on regular ALS learning sessions and so with their learners to be enrolled/registered in the LIS registration under their accounts.
5. As stipulated in DO No.41, s.2013<sup>2</sup>, Section V (ALIVE in ALS), paragraph 4, the ALS-ALIVE Implementers where identified as the Regular District ALS Coordinator (DALSC) or Mobile teachers (MoT) who have had training in ALIVE components. Hence, they will cater the ALIVE component in the Alternative Learning System (ALS) program to Muslim learners (Out-of School children, youths and Adults) even from far-flung and isolated communities as well as in other marginalized areas in their assigned districts. They will also provide basic literacy and continuing education interventions to the learners.
6. The ALS-ALIVE Mobile and under-timed Contractual MEP Teachers in the MEP/ALS-ALIVE Implementing districts will be under the monitoring and supervision of Division ALS Focal Person, Dr, Leynie Boy G. Bellino and Education Program Specialist-ALS / Divison MEP Focal Person Yusoph A. Dauh, who will both oversee the full implementation of the program.
7. This policy will remain in force and in effect for the duration of the program, unless otherwise repealed, amended, or rescinded.
8. For immediate and widest dissemination to all concerned is hereby desired.

Attached as stated.

  
**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Schools Division Superintendent



**DIVISION-BASED ALIVE IN ALS PROGRAM**  
**IMPLEMENTING RULES AND REGULATIONS (IRR)**

**1. CURRICULUM**

The ALIVE in ALS Curriculum is a harmonization of the learning competencies of the Regular MEP Curriculum and Regular ALS Curriculum. The six (6) ALS Learning Strands is carried out, integrating the competencies of the Regular ALIVE Curriculum from Basic Literacy to Senior High School. It seeks to provide additional competencies that are appropriate and relevant to the needs, cultures, purposes and interests of Muslim out-of-school children, youth and adult learners.

To support the implementation of Inclusive Education, the Community Learning Center (CLC) offering Regular ALS curriculum shall also offer the ALIVE in ALS to all Muslim out-of-school children, youths and adults and to Non-Muslim ALS learners who are interested to participate in the program.

**2. ASSESSMENT**

The ALIVE in ALS learners shall follow the same ALS assessment procedures. They will take the contextualized assessment tools for Arabic Language and Islamic Values.

The regular and qualified ALS teachers shall administer the regular ALS and ALIVE in ALS Diagnostic assessment tools called contextualized Functional Literacy Test (FLT). Throughout the program, learners will be assessed using various formative assessment tools used by the ALS-ALIVE Mobile teachers and those found in the learning modules of both ALS and MEP components. Learners are also asked to update learning logs and develop their portfolio based on their ILA. Formative assessment is used to measure progress in the ALIVE in ALS component (*DO No. 41, s. 2017*).

In case where regular ALS teachers are not qualified to administer the ALIVE in ALS assessment tools, they should only administer the regular ALS assessment tools. In the same manner, the ALIVE in ALS teachers shall only administer the ALIVE in ALS assessment tools, if they are not qualified to administer the regular ALS assessment tools.

The ALIVE in ALS learners who seek Elementary or Junior High School level certification must successfully complete and pass the Accreditation and Equivalency (A&E) test.

### 3. HIRING OF ALIVE in ALS TEACHERS

The hiring of the Teachers who will handle the regular ALS program shall be based on the existing guidelines for hiring of ALS Teachers. They may also handle the ALIVE in ALS if they are proficient/literate in Arabic Language (at least finished the Secondary "Thanawiyyah" level).

The hiring of the regular Madrasah Teacher shall be based on DO 30, s. 2012 and DO 7 and 22, s. 2015. All regular Madrasah teachers who are qualified to teach the MEP Curriculum may apply and undergo orientation and training for ALS to qualify them to handle the regular ALS and ALIVE in ALS programs.

The hiring of the Contract of Service (COS) Asatidz shall be based on DepEd Order No. 32, s. 2014 and shall handle only the ALIVE learning strands. Thus, an ALIVE teacher and who is within the contractual scheme may apply and undergo orientation and training for ALS to qualify him or her to cater the ALIVE in ALS program. A regular ALS teacher may handle the regular ALS in the absence of an ALIVE in ALS teacher who cannot handle the regular ALS (*Division Memo No. 15, s. 2016*).

The Contractual MEP teachers, with an under time teaching load, shall cater the ALIVE in ALS program to fill-in the needed teaching load requirement.

### 4. SALARY/HONORARIUM

The ALS-ALIVE Mobile teachers who will handle both regular ALS and ALIVE in ALS programs shall receive the same salary and privileges provided to the regular ALS teacher.

The Madrasah teachers who are in permanent position and handling both ALS and ALIVE in ALS shall receive the salary provided to the regular MEP teachers with an allowed additional privileges as that of regular ALS teachers.

The under-timed Contractual MEP teachers who are receiving DepEd honorarium and Instructional Materials (IMs) allowance, can seek additional financial and material support from the Local Government Unit (LGU)/Barangay Council/Civic Group Organization or Non-Government Organization (NGOs) since they are catering Muslim OSCYAs of the community or municipality.

### 5. ORGANIZATION OF ALIVE IN ALS SESSION

The ALIVE in ALS session shall be organized in the CLC where the regular ALS program is catered and with a minimum number of fifteen (15) Muslim Out-of School children, youth and adult (MOSCYA) learners. The non-Muslim ALS learners may avail the program provided with the parent's consent, where these learners will still



be excluded as a separate list of enrollees and considered as value-added learners to the teacher.

The teachers who will handle both regular ALS and ALIVE in ALS programs shall be required to enlist at least 75 MOSCYAs for regular ALS Program. However, the ALIVE in ALS learners enrolled in the regular ALS program must still be excluded as a separate list of enrollees and considered as value-added learners to the teacher. If in the case, they are minimal MOSCYAs in the community, they will cater Non-Muslim OSCYAs to complete their required 75 learners either for regular ALS or ALIVE in ALS programs.

The ALIVE in ALS session shall be conducted in three (3) hours contact time per week as showed in the sample schedule below:

Sample Schedule

ALIVE in ALS Programs	Contact Time	Frequency (Flexible Time)
BLP	3-4 hours	Once a week
A&E Elementary	3-4 hours	Once a week
A&E Secondary	3-4 hours	Once a week

\*The contact time might be extended to eight (8) hours based on the need and result of the learner’s assessment (Recognition to Prior Learning and Individual Learning Agreement). The willingness of the learner to attend extended ALIVE in ALS sessions is an additional factor to consider the ‘more than 4 hours’ flexible time.

6. COMMUNITY LEARNING CENTER (CLC)

The ALIVE in ALS shall be taught in the existing DepEd facilities where the regular ALS learning sessions are conducted. It can also be conducted in any community learning environment such as (Masjid, Traditional Madrasah, Barangay Hall, covered court, etc.) through MOA signing with concern stakeholders.

7. LEARNING RESOURCES

The Learning Materials for ALIVE in ALS will be for the following levels:

- Basic Literacy (Tahduriyya)
- Elementary Lower Level (Ibtidaiya)
- Elementary Advanced Level (Mutawassit)
- Junior HS (Thanawiyya)

The Schools Division Office (SDO) through the ALIVE in ALS Training Team (ATT) shall initiate an activity to contextualize, indigenize, and localize the MEP learning resource package according to the context and setting of the community.

## **8. MONITORING AND EVALUATION**

The Schools Division Office (SDO) and Public Schools District Offices ALIVE in ALS Monitoring Team shall conduct the monitoring and evaluation on the implementation of the ALIVE in ALS Curriculum and provide interventions based on the results of the Monitoring and Evaluation (M&E).

### **SDO ALIVE in ALS Monitoring Team**

- School Division Superintendent
- Assistant School Division Superintendent
- Chief Education Supervisor – Curriculum Implementation Division
- Education Program Supervisor ALS Focal
- Education Program Specialist –ALS / Division MEP Coordinator

### **District ALIVE in ALS Monitoring Team**

- Public Schools District Supervisor
- District ALS Coordinator
- District MEP Coordinator

### **References:**

**DepEd Order No. 41, s. 2017**

**DepEd Order No. 30, s. 2012**

**DepEd Order No. 7&22, s. 2015**

**DepEd Order No. 32, s. 2014**

**Division Memo No. 15, s. 2016**