



Republic of the Philippines
DEPARTMENT OF EDUCATION
Zamboanga Peninsula, Region IX
Schools Division of Zamboanga del Norte
Dipolog City 7100



RELEASED

SEP. 05 2018

Division Memorandum

To: Mrs. Celsa J. Feras – PSDS of Katipunan II
Mr. Melvin M. Sapihi – School Principal of FCCS
Miss Gina C. Ceprado – District Kindergarten Coordinator


From: Office of the Schools Division Superintendent

Subject: Preparation for the Hosting of the Training of Untrained Kindergarten Teachers
and Workshop on the Development of Contextualized Instructional Materials

Date: September 3, 2018

In line with the upcoming Training of Untrained Kindergarten Teachers and Workshop on the Development of Contextualized Instructional Materials which will be on September 11 - 13, 2018 your district/school is chosen to host the said activity. In connection to this, you are hereby enjoined to facilitate the preparation of the Covered Court of Felipe Cadavedo Central School with the needed facilities like chairs (that could accommodate about 111 participants), sound system, projector, etc. and open classrooms to be used as the sleeping quarters of the participants in case they prefer to stay in the school within the training duration.

For your guidance and compliance.


PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent