



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE



Memorandum

To : Public Schools District Supervisors

From : Office of the Schools Division Superintendent


Subject : ORIENTATION AND ELECTION OF OFFICERS FOR THE DIVISION
FEDERATION OF PARENTS-TEACHERS ASSOCIATIONS

Date : July 12, 2018

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DATE: _____
SIGNATURE

1. The Department of Education – Schools Division of Zamboanga del Norte, through the Social Mobilization and Networking Unit, will conduct an Orientation and Election of Officers for the Zamboanga del Norte Division Federation of Parents-Teachers Associations on July 20, 2018, 8 A.M., at Mibang Hotel, Sta. Filomena, Dipolog City.
2. Participants to the aforementioned activity include the following:
 - Twenty-five (25) Presidents of the Municipal PTA Federations;
 - Thirty-five (35) Presidents of the District Teachers' Associations; and
 - Thirty-five (35) Public Schools District Supervisors.
3. At the end of the aforementioned activity, participants are expected to:
 - Understand the division strategic partnership framework and directions;
 - Familiarize the roles, functions and responsibilities of each and every education stakeholder;
 - Elect the Officers of the Division Federation of Parents-Teachers Associations; and
 - Formulate plans and policies.
4. Participants from Sibuco, Sirawai, Siocon and Baliguian districts are allowed to check-in at the said venue on July 19, 2018, 2 P.M.
5. Travel and incidental expenses of the participants are chargeable against school MOOE/ local funds/ PTA funds subject to the usual government accounting and auditing rules and regulations.
6. For strict compliance.


PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent