Republic of the Philippines

Department of Education Region IX, Zamboanga Peninsula

SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

Unnumbered Memorandum

To

Public Schools District Supervisors

Elementary and Secondary School Heads

School ASP Coordinators All Others Concerned

From : Office of the Schools Division Superintendent

Subject : SUBMISSION OF ADOPT-A-SCHOOL PROGRAM

QUARTERLY REPORT

Date : July 4, 2018

1. In reference with DepEd Memorandum No. 364, s. 2007 Coordination of All Private Sector Engagements with DepEd Through the Adopt-A-School Program (ASP) Secretariat, DepEd Order No. 82, s. 2009 Documentation Procedures on Private Sector Donations to Public Schools and DepEd Memorandum No. 19, s. 2010 Changes in DepEd Order No. 82, s. 2009, this office hereby advises the school heads to submit to the district supervisor the necessary ASP quarterly reportorial requirements using stakeholders as follows:

Form 1 – Learning Environment;
Form 2 – Learning Support;
Form 3 – Technology Support;
Form 4 – Health and Nutrition;
Form 5 – Reading Program;
Form 1 – Learning Environment;
Form 6 – Training and Development;
Form 7 – Direct Assistance; and
Form 8 – Assistive Learning Devices
for Students with Special
Needs

- 2. Deadline for submission for the 1st (January to March) and 2nd (April to June) Quarterly Reports (hard copy) to the Office of the Public Schools District Supervisor shall be on July 31, 2018. Deadline for submission for the 3rd (July to September) and 4th (October to December) Quarterly Reports has been set on October 15, 2018 and January 15, 2019, respectively.
- 3. The district supervisor shall collate the 1st and 2nd Quarterly Reports received from the school heads and submit the same to the Social Mobilization and Networking (SMN) Unit, ASP Division Focal Unit, on August 15, 2018. The 3rd and 4th Quarterly Reports shall likewise be collated and submitted to the SMN on October 31, 2018 and January 31, 2019.
- 4. For strict compliance.

PEDRO MELCHOR M. NATIVIDAD, CSEE Schools Division Superintendent

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ADOPT-A-SCHOOL PROGRAM QUARTERLY REPORT

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Form 7: DIRECT ASSISTANCE

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ADOPT-A-SCHOOL PROGRAM QUARTERLY REPORT

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Form 2: LEARNING SUPPORT

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Form 6: TRAINING ANG DEVELOPMENT

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| DONATIONS | PARTICULARS | QTY. | AMOUNT |
| 1. PENCIL GRIPS | | | |
| 2. SPECIAL CHAIRS | | | |
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| 3. SPELLING CHECK DEVICES | | | |
| 4 HEARING AIDES | | | |
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| 5. TALKING COMPUTERS | | | |
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| 6. SPECIALIZED KEYBOARDS | | | |
| 8. BRAILLE (BOOKS) | | | |
| 9 COMPUTERIZED SYSTEMS | | | |
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