



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



RELEASED

MEMORANDUM

To : **School Heads (Senior High School Implementers)**
All Others Concerned

From : **Office of the Schools Division Superintendent**

Subject : **Implementation of Grade 11 and 12 Career Guidance Program (CGP) for S.Y. 2018-2019**

Date : June 22, 2018

1. Pursuant to Section 9 of R.A. 10533 knowns as the "Enhanced Basic Education Act of 2013", DepEd Order No. 43 series of 2013 and DepEd Memorandum No. 165 series of 2017 mandate the conduct of career advocacy activities such as the Career Guidance Program (CGP) for secondary-level students in all schools in the country which will be facilitated by the trained Career guidance advocates.
2. For this purpose, beginning School Year 2018-2019 and onwards, all Senior High Schools of this division are required to implement the Career Guidance Program based on the provided manual. Career guidance program shall be allotted time on a Friday of each month and at paced of 1 to 2 modules be given per month as deemed appropriate.
3. Grade 12 students who missed the Grade 11 CGP modules last school year shall first undergo the Grade 11 CGP modules in the first semester and Grade 12 CGP modules in the second semester.
4. School heads and senior high guidance counselors/designates shall ensure the successful implementation of the CGP. Activity outputs in each module shall be kept in individual student's Career portfolio which shall later be the basis for student's career choice as well as one of MOV documents to be checked by the monitoring team.
5. Division Youth Formation Coordinators shall be tasked to monitor the full implementation of the allotted modules per grade level and provide necessary technical assistance to the schools.
6. Senior guidance counselors/designates shall accomplish and submit the Grade 11 and 12 CGP Monitoring Form with Accomplishment Report using the enclosed template on or before **October 31, 2018** for first semester and **March 31, 2018** for the second semester.
7. Expenses incurred in the CGP implementation shall be charged to the respective school MOOE/ local funds, and for the monitoring expenses of the Division YFC shall be charged to Division MOOE/local funds subject to the usual government accounting and auditing rules and regulations.
8. For guidance and compliance.

PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent

GRADE 12

Career Guidance Program Monitoring Form

(to be accomplished by the School Guidance Counselor/ Designate)

Name (Optional)	
Region	Region IX
Division	Zamboanga del Norte
School	
Module No. 1	<i>Entering the Exit</i>
Date Conducted	

Instructions: Indicate your ratings for the following items below by putting a check (✓) in the box corresponding to your answer. **SDA** stands for **Strongly Disagree**, **DA** stands for **Disagree**, **N** for **Neutral**, **A** for **Agree**, and **SA** for **Strongly Agree**.

I. Learning Objectives

Items	SDA	D	N	A	SA	NA
1. The objectives of the modules were clearly understood						
2. The objectives of the modules were specific, achievable and relevant						
3. The expected results of the module were well-described						
4. The objectives of the modules delivered were all achieved at the end of the session						

II. Learning Content

Items	SDA	D	N	A	SA	NA
1. The learning content of the module is aligned with the objectives						
2. The learning content of the module is suited to the needs of the learners						
3. The learning content of the modules is suited to the level of understanding of the learners						
4. The assignment given is useful and complement the objectives of the module						
5. The activities accommodate individual differences						

III. Organization

Items	SDA	D	N	A	SA	NA
1. The module is well-organized in terms of content and flow						
2. The activities in the module are sequenced in a logical manner						
3. The time given in conducting the module is appropriate						

IV. Learning Experience

Items	SDA	D	N	A	SA	NA
1. The activities match the level of appreciation of the learners						
2. The activities are challenging yet stimulating for the learners						
3. The activities are completely aligned to the objectives						
4. The activities are essential to the needs of the learners as they choose their tracks in Senior High School						
5. The activities easy to conduct but very meaningful						
6. The Learning Material's needed in the module are easy to provide						

Comments/Suggestions/Recommendations

Instructions: In 3-5 sentences, answer the given questions below. Write your answers on the blank provided.

1. What are the best features of the content of the module? Why?

2. What were the features of the content of the module which need further improvement? How could we improve them?

3. Other comments and suggestions

GRADE 11

Career Guidance Program Monitoring Form

(to be accomplished by the School Guidance Counselor/ Designate)

Name (Optional)	
Region	Region IX
Division	Zamboanga del Norte
School	
Module No. 1	<i>Road to the Right Choice</i>
Date Conducted	

Instructions: Indicate your ratings for the following items below by putting a check (✓) in the box corresponding to your answer. **SDA** stands for **Strongly Disagree**, **DA** stands for **Disagree**, **N** for **Neutral**, **A** for **Agree**, and **SA** for **Strongly Agree**.

I. Learning Objectives

Items	SDA	D	N	A	SA	NA
1. The objectives of the modules were clearly understood						
2. The objectives of the modules were specific, achievable and relevant						
3. The expected results of the module were well-described						
4. The objectives of the modules delivered were all achieved at the end of the session						

II. Learning Content

Items	SDA	D	N	A	SA	NA
1. The learning content of the module is aligned with the objectives						
2. The learning content of the module is suited to the needs of the learners						
3. The learning content of the modules is suited to the level of understanding of the learners						
4. The assignment given is useful and complement the objectives of the module						
5. The activities accommodate individual differences						

III. Organization

Items	SDA	D	N	A	SA	NA
1. The module is well-organized in terms of content and flow						
2. The activities in the module are sequenced in a logical manner						
3. The time given in conducting the module is appropriate						

IV. Learning Experience

Items	SDA	D	N	A	SA	NA
1. The activities match the level of appreciation of the learners						
2. The activities are challenging yet stimulating for the learners						
3. The activities are completely aligned to the objectives						
4. The activities are essential to the needs of the learners as they choose their tracks in Senior High School						
5. The activities easy to conduct but very meaningful						
6. The Learning Material's needed in the module are easy to provide						

Comments/Suggestions/Recommendations

Instructions: In 3-5 sentences, answer the given questions below. Write your answers on the blank provided.

1. What are the best features of the content of the module? Why?

2. What were the features of the content of the module which need further improvement? How could we improve them?

3. Other comments and suggestions