



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City 7100



OFFICE OF THE
 DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

RELEASED
 JUN 21 2018
 DATE: _____
 SIGNATURE: _____

To: **DIVISION RESEARCH COMMITTEE
 DISTRICT RESEARCH COMMITTEE
 PUBLIC SCHOOLS DISTRICT SUPERVISOR
 SCHOOL HEADS
 CONCERNED PERSONNEL**

Subject: **TIMELINE FOR THE CONDUCT OF THE 2018 DIVISION RESEARCH CONGRESS**

Date: **JUNE 21, 2018**

- To practice evidence-based decision-making in all levels, promotion of research culture is highly encouraged. To provide our personnel with the avenue to present their researches, the Schools Division of Zamboanga del Norte will conduct The Division Research Congress in 2018.
- To ensure the orderly conduct of the Research Congress, all concerned personnel are advise to observe the following timeline:

DECEMBER 2017	CALL FOR PAPERS
JULY 30, 2018	Deadline for submission of research proposals to the DISTRICT RESEARCH COMMITTEE (DRC).
NOVEMBER 9, 2018	Deadline for submission of finished researches to the division research committee (DivRC).
DECEMBER 10, 2018	2018 DIVISION RESEARCH CONGRESS
<i>*Each district shall submit 3 best researches in the elementary and 3 best researches in the secondary to be included for consideration for presentation in the 2018 DIVISION RESEARCH CONGRESS.</i>	

- All Public Schools District Supervisors are requested to ensure the observance of the timeline and policies under D.O. No. 4 s. 2016. Revised Guidelines for Basic Education Research Fund (BERF) and D.O No. 16 s. 2017, Research Management Guidelines, in the district under their administrative care.
- For guidance and information.


PEDRO MELCHOR M. NATIVIDAD, CSEE
 Schools Division Superintendent