



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100



Unnumbered Memorandum

To : Public Schools District Supervisors

From : The Office of the Schools Division Superintendent

Subject : **SUBMISSION OF A THREE-YEAR STRATEGIC LOCAL SCHOOL BOARD (LSB) PROGRAM PLAN**

Date : October 25, 2017

1. In our continued commitment to better the educational system of the schools division which include, among others, establishing a clearer partnership mechanism with the external stakeholders especially the local government units of the twenty-five (25) municipalities of Zamboanga del Norte and to ensure meaningful appropriation of the Special Education Fund (SEF) which provides the source of funds for the supplemental annual budgetary needs of public schools, this office resolved to necessitate the submission of a Three-Year Strategic Local School Board Program Plan on or before November 15, 2017.
2. The Public Schools District Supervisor (PSDS), in his/her capacity as Co-Chairman of the Local School Board (LSB) in the municipality, is hereby directed to lead and facilitate the necessary processes required for the coming up of the aforementioned plan. For procedural guidance and reference, the district supervisors are advised to read through the Joint Circular No.1 *Revised Guidelines on the Use of the Special Education Fund* jointly issued by the Department of Education (DepEd), Department of Budget and Management (DBM) and Department of the Interior and Local Government (DILG).
3. In our effort to provide technical assistance to all concerned, a meeting is called on October 28, 2017, 10:30AM, at the Conference Room, 2nd Floor, Administrative Building, Sindangan National Agricultural School (SNAS), Sindangan, Zamboanga del Norte.
4. For strict compliance.


PEDRO MELCHOR M. NATIVIDAD, CSEE
OIC-Schools Division Superintendent