



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
 Capitol Drive, Estaka, Dipolog City 7100



DEPARTMENT OF EDUCATION  
 SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE

**RELEASED**

**MEMORANDUM**

**TO :** PSDS  
 School Heads  
 Concerned Teachers  
 This Division

**FROM :** Office of the Schools Division Superintendent

**SUBJECT :** Credit Awareness Seminar for Teachers as part of the Performance Enhancement Program for Teachers of the ZDN Schools Division

**DATE :** October 9, 2017

DATE: OCT 2017  
 SIGNATURE

The Schools Division of Zamboanga del Norte in partnership with Bangko Sentral ng Pilipinas, Ozamiz Branch will conduct a Credit Awareness Seminar for teachers this coming Oct. 23 – 27, 2017 at Top Plaza Hotel.

Hence, Public Schools District Supervisors are enjoined to submit in the Human Resource Development Unit (HRDU) a list of their teacher-participants per District with a take home pay of Four Thousand Pesos (P4,000.00) or below. Furthermore, the list should include their District, School Assignment, and Position.

Moreover, the deadline of the said list shall be on or before October 13, 2017 in order for our Division Office to have ample time in preparing the Travel Order of the participants.

For strict compliance and widest dissemination.

**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
 Schools Division Superintendent

*(Handwritten signature and initials)*