



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City



DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
DIPOLONG CITY

RELEASED

18 AUG 2017
DATE:

BY: 
NAME:  SURIG

MEMORANDUM

TO: All Concerned Personnel
This Division

FROM: The Office of the Schools Division Superintendent

SUBJECT: Communication Allowance Allocation

DATE: August 7, 2017

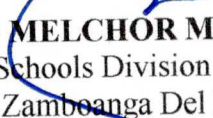
To boost efficiency and due to the demands for constant communication with the schools as well as other offices and agencies, a communication allowance is hereby granted to key personnel of this division with the following rates, to wit:

SDS – 2,500
ASDS – 2,000
Division Chiefs, Accountant, Budget Officer, ITO I, AO V, LO III, EAs – 1,500
AO IV, EPS, PSDSs, Sections Heads, DRRM FC – 1,000
School Heads – 700
Drivers - 500

Any utilized amount that exceeds the apportioned allowance shall be paid personally by the concerned personnel.

The abovementioned rates shall apply to bills accruing for the month of July and August 2017.

For information and guidance.


PEDRO MELCHOR M. NATIVIDAD, CSEE
Schools Division Superintendent
Zamboanga Del Norte Division

C.f.: All concerned