



Republic of the Philippines
 Department of Education
 Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
 Dipolog City 7100



MEMORANDUM

To : **Public Schools District Supervisors (PSDS)
 Secondary Public and Private School Heads/Principals**

From : **The Office of the Schools Division Superintendent**

Subject : **Administration of the National Career Assessment
 Examination (NCAE) for School Year 2017-2018**

Date : **August 26, 2017**

1. Per DepEd Memorandum No. 140, s.2017 dated August 25, 2017, the Department of Education through the Bureau of Education Assessment (BEA) with the assistance of schools' division and secondary school personnel, shall administer the National Career Assessment Examination (NCAE) for the School Year 2017-2018 from **August 30-31, 2017** to all Grade 9 students in both public and private schools.
2. Relative to this, the Division Coordinator (DTC) shall conduct a conference on the Standardized Administration of the NCAE and distribution of Testing Materials to all public and private secondary school heads on the following schedule:

<u>Date</u>	<u>Participants (School Heads)</u>	<u>Venue</u>
August 28, 2017	School Heads/Principals of the 3 rd CD	Z.N.Division Office
August 29, 2017	School Heads/Principals of the 1 st & 2 nd CD	Katipunan NHS

3. The Public Schools District Supervisor shall conduct monitoring on the administration of the NCAE in their respective district. A monitoring tool is available in the division website, and a consolidated report shall be forwarded to the SMM&E email: monitoringzn@gmail.com
4. Travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired

PEDRO MELCHOR M. NATIVIDAD, CSEE
 OIC-Schools Division Superintendent

Reference:
 DepEd Memorandum No. 140, s. 2017