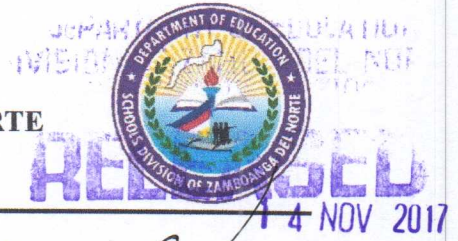




Republic of the Philippines  
 Department of Education  
 Region IX, Zamboanga Peninsula  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
 Dipolog City 7100



**MEMORANDUM**

**To:** Public Schools District Supervisors  
 Elementary Central School Principals  
 Main Secondary School Principals  
 Teachers Concerned

**From:** The Office of the Schools Division Superintendent

**Subject:** **5-DAY DIVISION CONTINUOUS IMPROVEMENT (CI) TRAINING**


**Date:** November 14, 2017

NAME/SIGNATURE \_\_\_\_\_ DATE: 14 NOV 2017

1. The Schools Division of Zamboanga del Norte strongly supports and responds to all effective initiatives leading to transformation through the use of effective processes and methodologies in resolving school problems, issues and concerns. The **5-Day Division Continuous Improvement (CI) Training** for the twelve (12) identified schools of this division will be conducted on January ~~16-20~~, 2018 at Manuel's Resort, Piñan, Zamboanga del Norte
2. The objectives of this seminar workshop are the following:
  - a. to articulate the basic understanding of Continuous Improvement (CI);
  - b. to explain the CI methodology and its steps, and ;
  - c. to demonstrate CI application at the school level with the guidance of the Coach.
3. The participants to this activity are the teachers of the twelve (12) identified schools from the elementary and secondary. Each school shall compose a team of six (6) members headed by the School Principal with a Master Teacher in each team. Hence, this training has a total number of 72 participants who are coming from the following schools:

District	School	No. of Participants
<b>ELEMENTARY</b>		
Mutia	Mutia Central School	6
Rizal	Rizal Central School	6
Roxas I	Roxas Central School	6
Sindangan Central	Sindangan Pilot Demonstration School	6
Labason	Labason Central School	6
Tampilisan	Tampilisan Central School	6
<b>SECONDARY</b>		
Sergio Osmeña I	Sergio Osmeña National High School	6
Sibutad	Sibutad National High School	6
Manukan I	Manukan National High School	6
Sindangan Central	Sindangan National Agricultural School	6
Liloy I	Liloy National High School	6
Labason	Ubay National High School	6

4. Board and lodging of the participants, supplies and materials, shall be chargeable against the Division Funds while travel expenses incurred by the participants relative to their attendance to this activity shall be chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.

  
**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
 Schools Division Superintendent