



DEPARTMENT OF EDUCATION  
DIVISION OF ZAMBO DEL NORTE

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region IX, Zamboanga Peninsula  
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE  
Capitol Drive, Estaka, Dipolog City 7100

RELEASED

3 DATE AUG 2017

DIVISION MEMORANDUM

NO. 309, s. 2017

NAME/SIGNATURE

TO : Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Division Accountant  
Administrative Officer V  
Administrative Officer IV- Personnel and Records Section  
Identified Public Elementary and Secondary School Heads  
Concerned Personnel  
This Division

FROM : PEDRO MELCHOR M. NATIVIDAD, CSEE  
Officer In-Charge  
Office of the Schools Division Superintendent

SUBJECT : CHANGE OF SCHEDULE ON THE TWO- DAY LIVE- IN CAPACITY-  
BUILDING ON ADMINISTRATION AND SUPERVISION FOR  
SCHOOL HEADS AND PUBLIC SCHOOLS DISTRICT SUPERVISORS

DATE : August 23, 2017

The conduct of the *Two- Day Live- In Capacity- Building on Administration and Supervision for School Heads and Public Schools District Supervisors* which is scheduled on September 6- 7, 2017 at Mibang Hotel, Dipolog City is moved to September 7- 8, 2017. The activity will start at 8:00AM and check- in date to the venue will be on September 7, 2017.

For information and guidance.