



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
7100 Dipolog City

DEPARTMENT OF EDUCATION
OFFICE OF ZAMBO DEL NORTE

RELEASED

17 AUG 2017

DIVISION MEMORANDUM

No. 707 s. 2017

TO : **PRINCIPALS / SCHOOL HEADS OF ELEMENTARY AND SECONDARY SCHOOLS**

FROM : **OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

SUBJECT : **CONDUCT OF DIVISION-WIDE LEADERSHIP DEVELOPMENT TRAINING FOR SPG, SSG AND TEACHER ADVISERS**

DATE : August 16, 2017

Enabling our young student leaders and teacher-advisers' to be acquainted and capacitated to grow their leadership skills, potentials and finds to effect the good change for a better school, community and society, the schools division will host the above-captioned activity by the internationally recognized **SACEDA Youth Lead** organization on **September 1-3, 2017** at Sindangan National High School.

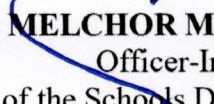
All Supreme Pupils Government (SPG)/ Supreme Student Government (SSG) officers and advisers from both public and private schools are invited to actively participate in this training.

Training fee of P600.00, meals and travel expenses shall be borne by the participants. Participants are provided free accommodation by the host school.

Participants must submit to the secretariat upon registration the duly accomplished parental consent following the template enclosed in this memo and authority of travel.

For more details, please refer to hereto enclosed training guide or you may contact through Joseph Pantoja, *Project Development Officer*, 09300307133.

For immediate dissemination, guidance and compliance.


PEDRO MELCHOR M. NATIVIDAD, CSEE
Officer-In-Charge
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

PARENTAL CONSENT AND WAIVER FORM

STUDENT'S PERSONAL INFORMATION:

Name: _____ Age: _____ Birthday: _____
Grade Level: _____ School: _____ Organization Representing: _____
Address: _____ Contact No.: _____ E-mail address: _____
Contact person in case of emergency: _____ Relationship: _____
Contact Number: _____

To the Division Youth Formation Division,

The undersigned hereby give permission to _____
(name of child)

a Grade _____ student of _____ to participate in
(level) (name of school)

**DIVISION-WIDE LEADERSHIP DEVELOPMENT TRAINING FOR SUPREME PUPIL
GOVERNMENT (SPG) AND SUPREME STUDENT GOVERNMENT (SSG) AND TEACHER
ADVISERS**

from September 1-3, 2017 at Sindangan National High School
(inclusive dates) (venue)

I hereby authorize an adult in the person of the assigned SSG/SPG adviser to assist and accompany my child in participating in the said activity.

I have considered that my son/daughter will derive from his/her participation in this activity provided that the due care and precaution will be observed to ensure comfort and safety of my son/daughter and that DepEd employees and personnel may not held responsible for any untoward incident that may happen beyond their control.

Signature over Printed Name (Parent/Guardian)

Signature over Printed Name (Student Participant)

Verified by:

Date Signed

Signature over Printed Name (School Head)

**DIVISION WIDE LEADERSHIP DEVELOPMENT TRAINING FOR
SPG SSG STUDENT LEADERS AND TEACHER ADVISERS
OF DEPED ZANORTE**

September 1-3, 2017 @ Sindangan National High School

Target Participants:

All SPG SSG Student Leaders and Teacher Advisers of DepEd Zanorte

Overview:

This training will allow the participant to understand his or her strengths and weaknesses in public speaking, allowing him/her to interact meaningfully with other leaders, individuals and group. This training includes new curriculum in effective speech communication perspectives with strong emphasis on linguistics, logical and sequencing skills.

General Objective:

To prepare the students and teachers to fully appreciate the importance of linguistics and public speaking as the number 1 tool for total human development. At the same time, this training enhances the speaking skills thereby becoming an effective communicator and agent of personal and societal change.

Specific Objectives:

In Leadership Development, the participants will...

1. Awaken their giants within through series of workshops and dynamics of the summer camp.
2. Expose students to concepts in leadership through interaction and lectures;
3. Equip student leaders the necessary skills and values needed for life so that they can achieve self-reliance and maturity;
4. Meet local leaders and gain inspiration from them
5. Provide enrichment in the education of the youth through leadership dynamics, teamwork and group activities.
6. Train and empower student leaders to become future leaders of the country and;
7. Promote peace and mutual understanding among the youth through leadership and social action

In Public Speaking, the participants will...

1. defeat natural public speaking fears
2. develop and exude confidence and gain audience trust
3. create a sincere rapport with audience
4. know the technique in turning "speech into a conversation"
5. develop eye contact, gestures and timing for maximum effect
6. know how to write effective speeches
7. increase ability to use humor safely and effectively.

Tentative Programme:

Date/ Time	Activities	
SEP 1 (FRIDAY)	STUDENT LEADERS	TEACHER PARTICIPANTS
1000-1200	Arrival of Participants and Registration	
1200-1300	Lunch	
1330-1430	General Orientation and Getting To Know You	Workshop 1: Awakening the Giant Within for the Teacher Adviser
1430-1730	Socratic Dialectic: Knowing Thyself employing techniques in public speaking	
1730-1900	Dinner	
1930-2100	Soft Opening Program of the Division Wide SPG SSG on Leadership Development	
SEP 2 (Saturday)	STUDENT LEADERS	TEACHER PARTICIPANTS
0800-1140	Parliamentary Procedures	Workshop 2: Conflict Analysis and Prevention
1140-1300	Lunch	
1330-1700	Team Effectiveness and Leadership Team Building Activities for all Participants targeting the elements of leadership like purpose, individual roles, team leadership roles, communication, trust, conflict resolution, cooperation and team fighting spirit.	
1700-1900	Dinner	
1900-2100	SPG and SSG Night c/o DepEd Zante Time can be used for other activities the division would like to undertake like holding a pageant or quiz bowl or other presentations	
SEP 3 (Sunday)	STUDENT LEADERS	TEACHER PARTICIPANTS
0800-1000	Social Grace and Etiquette of Leaders	Intensive Training in Social Graces and Etiquette for Teachers
1100-1200	CLOSING PROGRAM Introductions Prayers and Anthems Testimonial 1 Distribution of Certificates to Participants per School Testimonial 2 Intermission Number Testimonial 3 Community Singing Benediction	
1200	Lunch/ Home Sweet Home	

PROPOSALS

- The training will cost Six Hundred Pesos (Php 600.00) P400 will go for SYL Team's transportation and honorarium, provision of training materials such as handouts, kits, ID's, certificates; P200 will be given to the host team to prepare AM and PM snacks, drinking water, rental of venue, PA System, LCD Projectors, etc.
- The registration fee can be solicited from family members like parents, grandparents, uncles and aunties or PTA funds.
- The provisions of meals can be arranged with the host as long as there will be an additional amount for meals; or
- Meals such as lunches shall be on personal account.
- Proposed training date and venue will be decided by your team
- Target number of participants is 300 for student leaders and teachers.
- Responsibility of the Training Team: (1) To give hand outs and training materials, (2) To deliver the training through lectures and group dynamics and group workshops
- Responsibility of the Host Team: (1) To select the date and venue of the training and (2) To provide accommodation to the facilitators and delegates at a local school, and; (3) to assist in the registration of participants;

Methodology:

The training will be conducted through lecture, solid group discussions and dynamics and intellectual and practical workshops.