



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Zamboanga Peninsula, Region IX  
**SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE**  
Dipolog City 7100

DEPARTMENT OF EDUCATION  
DIVISION OF ZAMBOANGA DEL NORTE  
DIPOLONG CITY

**RELEASED**

21 JUL 2017

DATE: \_\_\_\_\_

NAME/SIGNATURE \_\_\_\_\_

**Division Memorandum**

No. 254 S. 2017

To: Public Schools District Supervisors  
ESP/School Heads  
District Kindergarten Coordinators  
Kindergarten Teachers

From: **PEDRO MELCHOR M. NATIVIDAD, CSEE**  
Officer-In-Charge  
Office of the Schools Division Superintendent

Subject: **Submission District Consolidated List of Untrained Kindergarten Teachers**

Date: July 21, 2017

Result of the schools evaluation revealed that a number of trained kindergarten teachers are now moved to teach higher grade level and those assigned to teach kindergarten are the newly hired teachers or if not those who are newly transferred to the school even without any orientation about the kindergarten curriculum. In regard to, this office requires every district to submit **consolidated list of teachers teaching kindergarten but have not undergone any training on Kindergarten or Early Childhood Education (ECE) related topics/courses on or before August 25, 2017** for the conduct of basic training on Kindergarten Curriculum and Teaching Pedagogy to resolve such issue.

Let it be clarified that kindergarten teachers to be included in the list have not undergone any ECE related training conducted by this office for the last five years. However, school heads and district kindergarten coordinators who are also untrained about the said matter may also be included in the list considering that they need to deliver technical assistance to the kindergarten teachers.

Widest dissemination of this memorandum to all concerned is desired.