



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

RELEASED

17 JUL 2017

NAME / SIGNATURE

DIVISION MEORANDUM

NO. 231, s. 2017

TO: Education Program Supervisors
Public Schools District Supervisors
Elementary/ Secondary School Heads
Division Information Team (d'iteam) Correspondents

FROM: **PEDRO MELCHOR M. NATIVIDAD, CSEE**
Officer-In-Charge *[Signature]*
Office of the Schools Division Superintendent

SUBJECT: **CREATION OF DIVISION INFORMATION TEAM (d'iteam)**
via DIVISION NEWSLETTER (ZN FOCUS)

DATE: July 10, 2017

1. This is to inform the field of the creation of the Division Information Team (d'iteam) in connection with the coming up of the division newsletter, (ZN FOCUS) in its maiden issue effective July, 2017.
2. The objectives of the creation of d'iteam and ZN FOCUS are to:
 - a. update the DepEd officials, administrators, teachers, students and stakeholders on recent news affecting them;
 - b. feature successful researches, CI projects, effective division-initiated programs and projects;
 - c. provide opportunities for our school paper advisers and student journalists to hone their journalistic skills and competence;
 - d. gather some information and updates from DepEd Central/ Regional Offices to include local events that the constituents of the ZN Division may benefit;
 - e. highlight holidays and special events that people need to know about;
 - f. establish connections among people from all walks of life in the community;
 - g. provide valid and reliable information about ZN division's updates and initiatives through press releases in a form of media practitioner's gathering or press briefing.

3. Following is the composition of the ZN FOCUS Editorial Board.

Editor-in-Chief	-	Ellen A. Olario MT II, Polanco NHS
Associate Editor/Layout Artist-		Merelyn M. Aranas MT I, Rizal NHS
News Editor	-	Ma. Laarni M. Recentes MT I, Katipunan NHS
Literary/Features Editor-		Mary Grace D. Agias Teacher II, Katipunan NHS
Cartoonist	-	Julito M. Los Baños MT I, Katipunan NHS
Sports Editor	-	Ricaldo E. Calunsag HT I, SNAS
Photojournalists/Writers-		Shuhani S.R. U. Wabe Teacher II, Salug CS
		Romel V. Banga Teacher II, Liloy CS
		Michael Alibangbang Teacher III, Kipit Agro-Fishery HS
		Perlita D. Gerzon MT II, Katipunan CS
		Iryne M. Albacite MT I, Katipunan CS
		Isagani M. Tamin Teacher III, Salug CS
		Hazel Ranjith Registrar Polanco NHS Detailed at ASDS' Catalan's Office
		Mon Rey B. Duran Teacher II, Liloy NHS
Adviser	-	Dr. Fe G. Jebone Education Program Supervisor



Board of Consultants-

Dr. Filma B. Catalan
Officer In-Charge
Office of the Assistant Schools Division Superintendent

Dr. Virgilio P. Batan, Jr., CESE
Officer In-Charge
Office of the Assistant Schools Division Superintendent

Dr. Pedro Melchor M. Natividad, CSEE
Officer In-Charge
Office of the Schools Division Superintendent

4. The ZN FOCUS is a monthly publication newsletter and the monthly issues will be released every first week of the month. Copies of which will be available at our division office' website www.depedzn.net. Only the division personnel, PSDSs and stakeholders will be provided with hard copies of the newsletter.

5. Aside from the fifteen (15) interim d'iteam, this office had identified fifty one (51) teacher-correspondents (Elementary level) and sixty one (61) teacher-correspondents (Secondary level) with their names, schools and contact nos. on the attached lists a total of ONE HUNDRED TWELVE (112) external correspondents. Their task is to work hand in hand with the internal correspondents by giving updates and feeding information about the monthly activities/ accomplishments in their respective school or district. All these will be emailed directly to: ELLEN A. OLARIO- editor-in-chief (email add: ellenolario@gmail.com / contact no. 09465982351) & MERELYN M. ARANAS, associate editor (email add: msmamerelyn@yahoo.com / contact no. 09202567718). For the districts or high schools without correspondents in the list, you are directed to send their names to DR. FE G. JEBONE (email add: felakian@yahoo.com / contact no. 09197911415).

6. Travel & incidental expenses of the fifteen (15) internal d'iteam members relative to the conduct of monthly meetings every 1st Wednesday of the month and the final editing/ layouting of copies for printing and during the turnover ceremony on July 6, 2017 shall be charged to Division Funds subject to the usual accounting, auditing rules and regulations.

7. For information, compliance and dissemination.



ZN FOCUS CORRESPONDENTS
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	Siari John H. Roemer NHS		
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