



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City 7100

DEPT. OF EDUCATION
Tayo
PARA SA
EDUKASYON

RELEASED

DIVISION MEMORANDUM

No. 001 S. 201

BY: [Signature] DATE: 03 JAN 2017
NAME / SIGNATURE

To : Public Schools District Supervisors
Concerned Coaches, Elementary and Secondary Divisions
Special Games Coaches' Representatives
All Others Concerned

From : **NATIVIDAD P. BAYUBAY, CESO VI**
Officer In- Charge
Office of the Schools Division Superintendent

Subject: **MEETING WITH COACHES FOR THE REGIONAL MEET
PREPARATIONS AND FOR OTHER RELATED CONCERNS**

Date: January 3, 2017

1. This is to inform all concerned of the meeting with the winning coaches this coming Saturday that on **January 7, 2017** (Saturday), @ 9:00 A.M., at the *Conference Room* of the Schools Division of Zamboanga Del Norte, Dipolog City.
2. The agenda are as follows:
 - a. Discussion on the details of the approved proposal for the Regional Meet
 - b. Screening and Accreditation concerns
 - c. Other matters
3. Coaches are **obliged** to submit the details of the uniform sizes, including the FOOT SIZE DRAWING of their respective athletes. The individualized foot drawing shall be done on a clean bond paper.
4. Travel expenses of the concerned coaches shall be charged against the mobilization and/or contingency fund as approved in the SEF-derived Regional Meet budget proposal, subject to the usual accounting and auditing requirements.
5. Concerned attendees are entitled to a half-day service credit, provided the foregoing obligation shall be satisfied timely and *you* come on time.
6. For more information, direct your call or text to SEPS Wilson H. Inding, thru this # 0998-262-2462.