




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Capitol Drive, Estaka, Dipolog City 7100

DEPARTMENT OF EDUCATION
DIVISION OF ZAMBOANGA DEL NORTE
DIPOLONG CITY 7100

RELEASED
02 DEC 2016

OFFICE MEMORANDUM

TO : **Public Schools District Supervisors**
School Heads, Elementary and Secondary Schools
Personnel with Cancer
This Division

FROM : 
NATIVIDAD P. BAYUBAY, CESO VI
Officer In-Charge
Office of the Schools Division Superintendent

SUBJECT : **SUBMISSION OF MEDICAL RECORDS FOR PERSONNEL**
WITH CANCER

DATE : December 1, 2016

The Schools Division of Zamboanga del Norte has launched a fund-raising activity "Walk for a Cause" during the 2016 World Teachers' Day Celebration on October 5, 2016 accordingly to provide financial assistance to personnel with cancer in this division.

At this time, this office received submissions from the field to be recipients of the Cancer Fund. Beneficiaries of the fund should be able to submit the following requirements to be validated, to wit:

- a. Updated Medical Record
 - Medical Diagnosis and Result
 - Treatment Record (Ongoing)

Submissions will be on or before December 15, 2016 to the School Health and Nutrition Section. Those personnel who have forwarded the said requirements beforehand may not submit anymore unless for any updates. Kindly coordinate with your district nurses to the facilitation of these submissions.

For information and guidance.