



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

DEPARTMENT OF EDUCATION
REGION OF ZAMBOANGA DEL NORTE
DIPOLONG CITY 7100


RELEASED

PARA SA
EDUKASYON

DATE: 02 NOV 2016

Division Memorandum
No. 411 s. 2016

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Central and Secondary (including SHS) School Heads
District Bookkeepers and SHS Non-Teaching Staff
Senior Education Program Specialists
Administrative Officer V
All Others Concerned

From : 
NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

Subject : 2016 **PRE-PLANNING CONFERENCE**

Date : October 24, 2016

1. In line with the schools division continuing efforts to strengthen the culture of performance and excellence, this Office hereby endeavors to conduct a *Pre-Planning Conference* at the Atrium, Top Plaza Hotel, Dipolog City on November 7, 2016.
2. As expected, the said event will accommodate greater number of participants as it is set to gather consensus and support to new policy directions that this Office will embark in 2017. Further, it will confirm and/or clarify the indispensable role that each office/position will play in the implementation and realization of these new program reforms and policy directions.
3. Herewith is the Program of Activities, for general reference. Names listed as discussants are advised to prepare necessary presentation strictly limited to and commensurate of the given topic and allotted time.
4. All three (3) newly appointed Project Development Officers I are tasked to produce full documentation report of the aforementioned activity.
5. For inquiries and guidance, please contact the Office of ASDS Lourma I. Poculan (0999 884 2240), Office of CID Chief Lilia E. Abello (0917 792 0346) and/or Jessie E. Elacan (0998 553 5783).
6. For strict compliance.

PRE-PLANNING CONFERENCE 2016

Atrium, Top Plaza Hotel, Dipolog City
November 07, 2016

PROGRAM

TIME	ACTIVITIES/TOPICS	DISCUSSANTS
7:30-8:00	Registration	Secretariat
8:00-8:30	Preliminaries	Facilitator
8:30-10:00	Activity Reports	
8:30-8:45	A. World Teachers' Day	Jessie E. Elacan
8:45-9:00	B. Provincial Meet	Leonido A. Pampilo, Jr.
9:00-9:15	C. BSP Jamboree	Wilson H. Inding
9:15-9:30	D. CI Rollout	Arcelita B. Zamoras
9:30-10:00	E. INSET	Robert I. Poculan, PSDSs & EPSs
10:00-10:30	School Based Management: Analysis	Carina C. Piamonte
10:30-11:00	Governance: A Way Forward	Joy E. Letran-Singson
11:00-11:30	New Curriculum Direction: Contextualization & Localization	Lilia E. Abello
11:30-12:00	DEDP Status and Updates	Leonido A. Pampilo, Jr.
12:00-1:00	Lunchbreak	
1:00-1:30	HRD Updates and Direction	Robert I. Poculan
1:30-3:30	Clarification of Duties/Responsibilities	
1:30-2:00	F. Office of the Assistant Schools Division Superintendent	Lourma I. Poculan
2:00-2:30	G. Public Schools District Supervisors	Lilia E. Abello
2:30-2:45	H. Office of AO V	Helen E. Tangon
2:45-3:00	I. New SHS Items (Registrar, PDO I and AO II)	Robert I. Poculan
3:00-3:15	J. Bookkeepers	Arvie M. Ompoy
3:15-4:00	Newly Created District: Structure and Purpose	Natividad P. Bayubay , CESO VI Schools Division Superintendent
4:00-4:30	Open Forum	Facilitator
4:30-5:00	Next Steps	Facilitator
5:00	Closing	Facilitator

For inputs like SBM Analysis, Governance: A Way Forward and New Curriculum Direction, please make the materials on *Revalida* the reference of your PPT presentation.

JESSIE E. ELACAN
Facilitator