



Republic of the Philippines
Department of Education
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

RELEASED

11 JAN 2016

BY: [Signature]
NAME / SIGNATURE

Division Memorandum
No. 012 s. 2016

TO : **ARNULFO G. SUBEBE**
Principal II, Polanco National High School

FROM : **NATIVIDAD P. BAYUBAY, CESO VI**
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT : **AUTHORITY TO ATTEND THREE DAY REGIONAL TRAINING
OF TRAINERS ON THE ENHANCED SIP PROCESS AND
SCHOOL REPORT CARD**

DATE : **January 6, 2016**

1. Relative to the conduct of the Three-Day Regional Training of Trainers on the Enhanced School Improvement Planning (SIP) Process and School Report Card on January 20-22, 2015 at RELC, Cabtangan, Zamboanga City, you are hereby informed that you will be attending the said event in lieu of Carmelita D. Sapalleda, School Principal of Sibutad National High School.
2. You shall enjoy the same provisions and accountabilities as the other participants.
3. Please be guided accordingly.