



DEPARTMENT OF EDUCATION
DIVISION OF ZAMBO DEL NORTE
DIPOLOG CITY 7100

RELEASED

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City 7100

DATE: 12/2/15

DIVISION MEMORANDUM
NO. 302, s. 2015

TO : All Division Personnel
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Public School Teachers Concerned
This Division

FROM : ^{fy} **NATIVIDAD P. BAYUBAY, CESO VI**
Officer In-Charge
Office of the Schools Division Superintendent

SUBJECT : **DISHONESTY IN BIOMETRIC SYSTEMS DATA**

DATE : December 2, 2015

It has been observed that there are schools manipulating the biometric systems data which is the basis for the daily time record, undermining the efforts of this division to check on the irregular practices.

Let this be a reminder that **dishonesty** is a ground for disciplinary action based on DepEd Order No. 46, s. 2006, in consonance with R.A. 2260 *Civil Service Act of 1959*, that may result with the following: removal from service, demotion, preventive suspension without pay or fined in an amount not exceeding six months' salary. Employees caught manipulating the biometric systems data shall face administrative disciplinary action in accordance with CSC Laws, Rules and Regulations.

This division hopes that stern warnings and administration of sanctions would not be necessary to prod all personnel concerned in prompt action in matters such as these.

For information, guidance and strict compliance.