



DEPARTMENT OF EDUCATION
DIVISION OF ZAMBO. DEL NORTE
DIPOLONG CITY, 7100

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region IX, Zamboanga Peninsula
SCHOOLS DIVISION OF ZAMBOANGA DEL NORTE
Dipolog City

RELEASED

BY: _____
NAME/SIGNATURE

DATE: 9/7/15

DIVISION MEMORANDUM

No. 223. 2015

To: Division Accountant
Division Budget Officer
Secondary School Heads/Principals
Elementary School Heads/Principals
Division Office
All Others Concerned

From: NATIVIDAD P. BAYUBAY, CESO VI
Officer-In-Charge *pr*
Office of the Schools Division Superintendent

Subject: Packaged Gender and Development (GAD) Capacity Development Training with GAD Materials

Date: September 3, 2015

All personnel concerned shall attend the Gender and Development (GAD) Capacity Development Training with GAD Materials, Certified GAD lecturer/s from the Philippine Commission on Women (PCW) on September 14 (1st batch) and on September 15 (2nd batch), 2015 at Top Plaza Hotel from 8:00am to 5:00pm.

The expenses for the activity shall be charged to the 5% GAD funds of the participants which will be an off-set to their monthly MOOE downloading, as follows: a) All 36 Elementary Central Schools = P706,000.00; b) All 49 Secondary Education Main Schools = P1,245,000.00; c) Division Office Proper = P49,000.00.

The venue/accommodation, meals, snacks, and inclusive of the Honoraria and all other expenditures that will be incurred during the conduct of the activity shall be borne by the Childhood Learners and Readers Publication Inc.

All expenses incurred by the participants shall be charged to Division/School Funds.

So ordered.