



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region IX, Zamboanga Peninsula  
**DIVISION OF \_\_\_\_\_**  
**EQUIVALENT RECORD FORM**



(Submit in Five Copies)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_  
 (Surname) (Given) (Middle Name)

Employee No.: \_\_\_\_\_ Authorized Position Title: \_\_\_\_\_

Item No.: \_\_\_\_\_ P.D./L.O. No.: \_\_\_\_\_ Authorized Salary: \_\_\_\_\_

District: \_\_\_\_\_ School Assignment: \_\_\_\_\_

**I. Education Attainment and Civil Service Eligibility:**

Title Degree or Highest Grade Attained	Name of Institution	Year Received	Civil Service Examination	Rating	Date

**II. Service Records: (Attach duly certified service record)**

**III. Equivalent Units:**

- a. Total No. of years teaching (Public Only) \_\_\_\_\_ Equivalent: \_\_\_\_\_  
 b. Degree to Degree Equivalent: (Present Only) \_\_\_\_\_ Equivalent: \_\_\_\_\_  
 c. Areas of Equivalent: \_\_\_\_\_

	School Year	No. of Units	Description
1. Professional Study			
2. Teaching Experience:			
a. Public School			
b. Private School			
3. Adm. Supervisory Experience:			
a. Public School			
b. Private School			
4. Others (Seminars, Workshops, etc.)			
<b>TOTAL</b>			

Latest Efficiency Rating: \_\_\_\_\_  
 (Adjectival and Numerical Rating)

**NOTE: (Teachers do not write below)**

\_\_\_\_\_  
 (Teacher's Signature)

**IV. Division Action:**

Classification	Date Processed	Range Assignment	Salary Range	Scheduled Salary	Remarks
<b>HEAD TEACHER VI</b>		M.A. Deg. ; Ed.D. Deg.	19	436,908	NBC No. 568, s. 2017
<b>HEAD TEACHER V</b>		M.A. Eq.; M.A. Deg.; Ed.D. Deg.	18	401,424	NBC No. 568, s. 2017
<b>HEAD TEACHER IV</b>		M.A. Eq.; M.A. Deg.; Ed.D. Deg.	17	392,964	NBC No. 568, s. 2017
<b>HEAD TEACHER III</b>		M.A. Eq.; M.A. Deg.; Ed.D. Deg.	16	360,528	NBC No. 568, s. 2017
<b>HEAD TEACHER II</b>		M.A. Eq.; M.A. Deg.; Ed.D. Deg.	15	330,780	NBC No. 568, s. 2017
<b>HEAD TEACHER I</b>		M.A. Eq.; M.A. Deg.; Ed.D. Deg.	14	303,480	NBC No. 568, s. 2017
<b>TEACHER III</b>		M.A. Eq.; M.A. Deg.; Ed.D. Deg.	13	279,084	NBC No. 568, s. 2017
<b>TEACHER II</b>		BSE+20; MA Eq.	12	256,644	NBC No. 568, s. 2017
<b>SPET-III</b>		M.A. Deg.	16	360,528	NBC No. 568, s. 2017
<b>SPET-II</b>		M.A. Eq.	15	330,780	NBC No. 568, s. 2017
<b>SPET-I</b>		M.A. Eq.	14	303,480	NBC No. 568, s. 2017

**CERTIFIED CORRECT:**

**RECOMMENDING APPROVAL:**

**HEIDI D. SALAC**  
 Administrative Officer IV-Personnel

**PEDRO MELCHOR M. NATIVIDAD, CSEE**  
 Schools Division Superintendent

**V. Regional Action:**

Classification: T-II; T-III; SPET-I; SPET-II; SPET-III; HT-I; HT-II; HT-III; HT-IV; HT-V; HT-VI Range: SG- 12, 13, 14, 15, 16, 17, 18, 19

Date Approved / Processed: \_\_\_\_\_

Post Audited at Range: \_\_\_\_\_

For Future Reference: \_\_\_\_\_

**Reviewed/Evaluated and Found Correct:**

**Approved:**

\_\_\_\_\_  
 Evaluator

**DR. ISABELITA M. BORRES, CESO III**  
 Regional Director